



TOWN OF PAONIA
214 GRAND AVENUE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, JANUARY 09, 2024 6:30 PM
[HTTPS://US02WEB.ZOOM.US/J/84307540338](https://us02web.zoom.us/j/84307540338)
MEETING ID: 843 0754 0338

Public Participation: Must raise hand and be recognized by the Mayor, come to the podium and state your name and the street on which you live. Time limit is 3 minutes, one time per item. Direct all comments to the Mayor. No responses will be made by staff or Board during the meeting. No derogatory or demeaning statements or public displays. Please be respectful.

Roll Call

Approval of Agenda

Announcements

Winners of the Christmas Light Competition
 Candidate Packets are available at the Town Offices at 214 Grand Avenue - Due January 22

Public Comment

Any topic not included under Actions & Presentations; 3-minute time limit.

Consent Agenda

1. November 28, 2023 Regular Meeting Minutes
December 12, 2023 Regular Meeting Minutes
2. Special Event Liquor License - Kids' Pasta Project
3. Liquor License Renewal-- Aspen Yoga INC dba Louie's Pizza My Heart: 202 Grand Avenue
4. Disbursements

Staff Reports

Town Administrator
[Police](#) Chief

Actions & Presentations

Public comments must be related to the agenda item, 3-minute time limit.

1. Cedar Hill Project Update and Consideration of Extension - Matt Jennings
2. Consideration of Request to change Legal Paper of Record Designation to the High Country Spotlight and Shopper - Tina Walker
3. Letter of Support for North Fork Valley Creative Coalition's (NFVCC) proposal for the OEDIT Community Business Preservation Program.
4. Consideration of Approval of Letter to Forest Service GMUG about the Use of Perfluorinated Compounds in Fire Suppression Chemicals and Foam used in Local Watersheds
5. Board Appointments to Open Seats on Tree Board - 3 seats available as of January 4, 2024

6. Board Appointment to fill open seat on Zoning Board of Adjustment & Appeals

[7.](#) Consideration of Approval of Signing an Intergovernmental Agreement with Delta County Clerk and Recorder for the 2024 Municipal Election

[8.](#) Consideration of Approval of IGA with City of Delta for Building Inspection Services

[9.](#) Consideration of Approval of RFQ for Hydrogeology Study

[10.](#) Consideration of Approval for Submission of WaterSMART Small Scale Water Efficiency Project Grant to U.S. Bureau of Reclamation

[11.](#) Consideration of Approval of Resolution 01-2024 Designation of Public Posting Locations

[12.](#) Consideration of Approval of Resolution 02-2024 Designating Town Hall Holiday Closures

Mayor & Trustee Reports

Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor’s absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor’s Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator’s Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor’s discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
November 28, 2023

RECORD OF PROCEEDINGS

Mayor Bachran calls the meeting to order at 6:30 pm.

Roll Call

- PRESENT
- Mayor Mary Bachran
- Mayor Pro-Tem Dave Knutson
- Trustee Paige Smith
- Trustee John Valentine
- Trustee Rick Stelter
- Trustee Morgan MacInnis
- Trustee Kathy Swartz

Approval of Agenda

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee Stelter, to approve the agenda.
 Motion carries unanimously.

Announcements

- Trustee Valentine arrives at 6:31 pm
- November 10, 2023, marked Public Works employee Dennis Reich's 25th year as a full-time Town of Paonia employee!
- Paonia Police Department's Investigator Patrick Hinyard has been with the town for 16 years.
- Holiday Light contest judges will be the families of Town Administrator Stefen Wynn, Police Chief Matt Laiminger and Deputy Clerk Ruben Santiago . Judging begins December 8th and the announcement of the winner will be at the January 9th meeting.
- 31st Annual Paonia, Holiday Art Fair announced for Saturday December 2nd.
- Public Works is still picking up leaves and will continue to do so as long as possible.
- Western Slope Conservation Center received a 1.6 million grant from the Bureau of Land Management for Farmer's Ditch.

Paonia K-8 received a \$50,000 gift from Governor Polis for high science scores!

Public Comment

No Public Comment.

Consent Agenda

Trustee Stelter motions for approval of Consent Agenda, seconded by Mayor Pro-Tem Knutson.

Motion carries unanimously.

Town Administrator Wynn notes payments to Lasting Impressions and Roberts Enterprises were pulled from disbursements for more information.

Staff Reports

Town Administrator Wynn’s Departmental Scorecard highlights the conservation trust fund, ADP (Payroll Software) and Caselle integration, audit update, audit portal, possible special meeting after Christmas, CDOT, policy reviews: purchasing and internal controls by March, personnel by June, water companies and agreements, Code re-write grant of \$25,000 awarded, private use of public space compliance, Chase Credit Cards, special events hopefully by May, grant updates, traffic schedule, code enforcement, liens, RFQ and Phase 1 Water improvements.

Mayor Pro-Tem Knutson mentions receipt of letter from the Pitkin Mesa Pipeline Company about PFAS and fire retardant and suggests that on a future agenda, that we have a formal letter given to the Forest Service about usage of fire retardant near the town's springs.

Mayor Pro Tem Knutson asks why there was no RFP for a water attorney. Town Administrator Wynn responds that it would be done at the first of the year.

Actions & Presentations

Consideration of Approval of Resolution 17- 2023 Opting Out Certain Elected and/or Appointed Officials from Workman's Compensation

Town Administrator Wynn gives an overview of Town Employees usage of workers compensation versus unpaid appointed positions or citizen boards.

Trustee Smith notes Workman's Compensation is listed as Workers Compensation. She also asks for clarification if the CIRSA volunteer insurance would cover those not under Workers Compensation.

Trustee Stelter motions to approve Resolution 17-2023, seconded by Trustee MacInnis.

Motion carries unanimously.

Consideration of Approval of Amendment to Kelly PC's Contract for Legal Services

Town Administrator Wynn gives overview and discusses increase of \$22/hour, making the hourly rate \$235/hour for Kelly Pcs, Attorney fees.

The Board discusses budgeted amounts and actual costs and appreciation for Town Attorney Cotton-Baez is expressed.

Mayor Pro-Tem Knutson makes a motion, seconded by Trustee Smith, that the Town accepts the amended fee schedule for legal services as presented.

Motion carries unanimously.

Consideration of Approval of Paying Out Prior Sick Leave to Town Employees

Town Administrator Wynn gives an overview of where the Prior Sick Leave came from and explains that paying out the remaining two employees releases the town from liability and sets up everyone at the same level in the new year.

Trustee Swartz makes a motion, seconded by Trustee MacInnis, to approve the payout and transfer of unused sick time for two town employees,

Motion carries unanimously.

Consideration of Acceptance of the Planning Commission's recommendation to accept the right of way transfer from Delta County Schools to the Town of Paonia for the 5th and Grand Alignment Process

Town Administrator Wynn gives overview and asks the board to formally accept the transfer.

Trustee Smith makes a motion, seconded by Trustee Stelter, that the Town accept the Planning Commission's recommendation to accept the right of way transfer from Delta County School District 50 J to the Town of Paonia for the 5th and Grand alignment process.

Motion carries unanimously.

Mayor & Trustee Reports

Mayor Brachran asks that we have a formal letter for the Forest Service in one of the board meetings in January.

Adjournment

Mayor Bachran adjourns the meeting at 7:17PM.

Samira M Vetter, Town Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
December 12, 2023

RECORD OF PROCEEDINGS

Roll Call

PRESENT
Mayor Mary Bachran
Mayor Pro-Tem Dave Knutson
Trustee Paige Smith
Trustee Rick Stelter
Trustee Morgan MacInnis
Trustee Kathy Swartz

ABSENT
Trustee John Valentine

Approval of Agenda

Trustee MacInnis makes a motion, seconded by Mayor Pro-Tem Knutson for approval of agenda.

Motion carries unanimously.

Announcements

Judging for Best Christmas Decorations began on December 8! Judges plan to have a winner selected for the first meeting in January.

Candidate Packets for the April 2nd, 2024 Municipal Election will be available to pick up on January 2, 2024 at Town Hall

The Tree Board is Accepting Applications and Letters of Interest for Two Open Seats.

Accepting Applications and Letters of Interest for Open Seat on the Zoning Board of Appeals & Adjustments.

\$10,000.00 Safe Routes to Parks grant was awarded to WSCC and Nature Connection.

Dec14 and 15th Gemini meteor shower.

Public Comment

M. Neiremburger: Graffiti in Town Park.

S. Lynn: requests signage on her Road for the people speeding out of town past the Paonia Care and Rehab center.

Consent Agenda

Trustee Swartz motions, seconded by Trustee Stelter, to accept the consent agenda.

Motion carries unanimously.

1. Disbursements

Disbursements through end of 2023 with Finance Committee Review

Staff Reports

Town Administrators Report

- Talks about the Focus on 2024 newsletter.

Police Department Report & Blotter

- Municipal Judge Salary is in line with other municipalities.
- CDOT cameras on HWY 133 over McClure Pass are not working. PD fielding more calls for traffic conditions. PD will continue to provide most up to date information they have.

Actions & Presentations

Item 1 - Public Hearing

Consideration of granting a Retail Marijuana License: North Fork Curators LLC DBA Jimmy's Joint at 119 Grand Avenue.

Public Hearing Opens - 6:40PM

Susan Kaldis and Jimmy Lowe present their business plans and process and goals for their retail marijuana store, plans for running and security, sourcing, and compliance.

Trustee Smith asked about the size of the sign and the applicants said they are happy to adjust the size to be complying.

Mayor Pro-Tem Knutson asks about the entrance at the side. Applicants plan to keep the entrance to the side of the building.

Mayor Pro-Tem Knutson asks the Police Chief if there is an issue with the entrance location. Chief Laiminger responds that there is not.

Mayor Pro-Tem Knutson asks about Dark Skies compliance, the applicants respond that they love Dark Skies.

Public Comment:

S. Keenan: Comments in favor of the applicants and their reputation and his support of their application.

P. Merry: Comment in support of the applicants.

M. Neiremberger: Comment on the harmful side effects of marijuana and its effects in Colorado since legalization.

P. Kaech: Comment in support of the applicants and their plans.

R. Macy: Comment in support of the applicants

PH Closed: 7:01 pm

Trustee Smith asks about the 60-day clock doesn't start ticking until license has been issued. Assured by Town Clerk Vetter that once that a license is issued, the business has 60 days to open.

Mayor Pro-Tem Knutson motions, seconded by Trustee Stelter, that the Town conditionally approve the application for Marijuana.

Motion carries unanimously.

Item 2. Consideration of Approval for the Town to Sign a Letter of Support for the WSCC on the Thompson Divide Withdrawal

Ralph D'Allesandro gives a presentation about their request for a new letter of support.

Trustee Swartz asks for clarification on the deadline.

Mayor Pro-Tem Knutson invites individuals from the public to also write in.

Trustee Stelter motions, seconded by Trustee Swartz, to forward the letter that was in packet, or something very similar, and approve this concept.

Motion carries unanimously.

Item 3. Consideration of Approval of signing a Letter of Support to the Colorado Economic Enterprise Zone Contribution Project for Solar Energy International

Trustee Swartz gives a synopsis of the letter.

Trustee Smith suggests an edit.

Trustee Smith motions, seconded by Trustee MacInnis, that the Town approve signing letter of support to the Colorado Economic Enterprise Zone contribution project for Solar Energy International with a minor editorial modification.

Motion carries unanimously.

Item 4 - Public Hearing

Consideration of Approval of Budget Amendment for Fiscal Year 2023

Public Hearing opens at 7:09PM

Town Administrator Wynn explains that expenditures are fine though revenue is low which is why the amendment needs to happen.

Administration was hit hard with Interim Administrator

PD was over \$100,000 under budget.

Water fund is healthy.

Wastewater had 3 emergency repairs and the Dorris sewer line repair put it under.

Sanitation is in the black by about \$40,000.

Mayor Pro-Tem Knutson asks if enough funds are still in reserves to meet certain loan requirement and Town Administrator Wynn answers that we should be OK as required funds are in the Colorado Trust Fund.

Trustee MacInnis asks if we have adjusted for those lower revenues this year. Town Administrator Wynn states that the 2024 budget was based on actual revenue coming in. Budget is predicated on getting grant funding.

Trustee Swartz talks about how important it is to plan ahead and appreciates the foresight.

No public comments were given.

Public Hearing closes at 7:17 PM

Mayor Pro-Tem Knutson motions, seconded by Trustee Stelter, approval of Resolution 18-2023, resolution amending the 2023 budget for the Town of Paonia.

Motion carries unanimously.

Item 5. Consideration of Approval for Resolution 20-2023 Water Rates and Charges

Town Administrator Wynn explains the reasons behind the incremental rates, the water improvement plans and how in 5 years, if we get principal loan forgiveness, then we can readjust. Incremental also allows the Town to increase slowly and help cut down on the impact to the community. A 1 to 1:1 ratio required by the Drinking Wate Revolving Fund.

Public Comment:

S. Keenan: comments on need for the return of the 300 water taps back.

Board discussion:

Mayor Pro-Tem Knutson asks questions about the stand-by tap fees and bulk water fees and the relief rate and how many people use it.

Trustee MacInnis states that nothing we do should exist in a vacuum and while the rate increase is needed, we also need to be aware of what is happening to our citizens in all groups.

Trustee Smith explains that the relief the Town provides comes from revenues, not state reimbursements. There needs to be a balance between the relief and the support of it.

Mayor Bachran asks if there is a different and less stringent qualification process.

Town Administrator Wynn reminds the Board that the relief is an ordinance but could be looked at again at the first of the year.

Trustee Swartz asks about the number of projects we have.

Town Administrator Wynn answers that it would be close to \$25 million over the next 20 years for the three phases.

Trustee Smith explains that Water, Sewer and Trash are enterprise and have to be self-funded as they cannot use tax money and thanks Administrator Wynn for the 20-year analysis.

Trustee Stelter moves, seconded by Trustee Smith, to accept Resolution 20-2023.

Motion carries unanimously.

Mayor Bachran notes that the rate increase for usage in 2027, needs to be corrected at the tier level.

Item 6. Consideration of Approval of Ordinance 07-2023 Sewer Rates

Town Administrator Wynn talks about possible regulations that could require the Town to abandon the lagoon system and build mechanical instead and the need to be prepared if that happens.

Public comment:

S. Dangremond: comments about the cause of this is growth and density and it's a hardship for growth she doesn't want.

Mayor Pro-Tem Knutson motions, seconded by Trustee Swartz, to approve Ordinance 07-2023.

Motion carries unanimously.

Item 7. Public Hearing

Public Hearing and Consideration of Resolution 19-2023, a Resolution Setting the Mill Levy for 2024 and adopting the Fiscal Year 2024 Budget.

Public Hearing Opens at 7:44PM

Town Administrator Wynn goes through the budget line by line and answers questions.

He shares the process used to create the budget and points out that our mill levy and sales tax has not changed in over 10 years. He points out the that work the Board started in 2023 of investing and retaining staff and capital improvement have been worked into this budget.

Mayor Pro-Tem Knutson asks for a change in the 4th paragraph, specifically to add 'and native people were forcibly removed by a series of violated treaties' to when the Ute reservation was closed by the federal government.

Trustee Smith asks about a bit of language in the DOLA rewrite.

Trustee Smith points out an error in the coding. She also questions how much the building department does with zoning

Town Administrator Wynn explains that he is the one looking at building and zoning.

Trustee MacInnis asks if generators were included in this year's budget.

Town Administrator Wynn answers that they have not been forgotten, but they will be provisioned via the Brick Grant program through FEMA.

Mayor Pro-Tem Knutson and Trustee Swartz give kudos to the Town Administrator and staff for a transparent and easy to understand budget.

Public Comment:

S. Patterson: comment about years past budget process and the difference and makes comments about the organizational chart and political strife.

S. Dangremond: comments about Mill Levy.

Public Hearing closed at 8:41PM

Mayor Pro-Tem Knutson motions, seconded by Trustee Stelter, for approval of Resolution 19-2023 setting the mill levy for 2024 and adopting the fiscal year 2024 budget.

Motion carries unanimously.

Mayor Pro-Tem Knutson motions, seconded by Trustee Stelter, for a 5-minute break.

Motion carries unanimously.

Meeting resumes at 8:47PM

Item 8. Consideration of Approval of Ordinance 06-2023 Traffic Codes

Town Administrator Wynn provides some background to added streets, highlights changes requested, and language added.

Public comment: None

Board discussion:

Trustee Swartz questions about enforcement policy.

Police Chief Laiminger explains their planned graduated implementation, focusing on education and safety.

Mayor Bachran asks when signs will be installed.

Police Chief Laiminger and Public Works Director Heiniger advise that it take at least three to four weeks.

Trustee Stelter motions, seconded by Trustee MacInnis, to approve Ordinance 06-2023, Revisions to the Traffic Schedule.

Motion carries unanimously.

Item 9. Consideration of Approval of Resolution 21-2023: Municipal Fines, Fees and Forfeitures
Town Administrator Wynn provides background and highlights changes along with reasons behind it.

Trustee MacInnis expresses thanks to Former Pro-Tem Markle for beginning the process.

Public Comment:

C. Patterson: comments about how to rent Teen Center.

Trustee Smith motions, seconded by Trustee Stelter, approval of Resolution 21-2023, Municipal Fines, Fees, and Forfeitures

Motion carries unanimously.

Mayor Pro-Tem Knutson motions to extend the meeting to 10:00 PM, seconded by Trustee MacInnis.

Motion carries unanimously.

Item 10. Consideration of Approval of Scoring Committee Recommendation for selection of RFQ 2023-04 for the Hydrogeological Study

Town Administrator Wynn gives background on the RFQ process.

The Board discusses the scoring process for the received RFQs.

Mayor Pro-Tem Knutson asks if maybe new eyes on this study would be good.

Trustee MacInnis likes the diverse data that Wright will be using but liked the set-up for SGM.

Town Administrator Wynn gives guidance on how we can set up a contract during that phase to accommodate what data is required.

Trustee Smith likes SGMs data collection process.

Mayor Bachran talks about needing subsurface data. She asks to reject all and put it back out to RFQ with more detailed data requests.

Mayor Pro-Tem Knutson asks for a poll of the Board and Staff.

Trustee Stelter states that subsurface is important but thinks we should choose tonight.

Trustee Swartz states that all are close in score but would rather go with one providing the things we wanted.

Town Attorney Cotton-Baez suggests interviews or written responses to questions before choosing.

Trustee Smith asks if maybe calling references might help with this decision and whether the timeline is realistic?

Trustee Stelter motions, seconded by Trustee Smith, to extend the meeting by 30 minutes. Motion carries unanimously.

Town Administrator Wynn says he will work with Cory and James, of Respec, for questions to pose to the firms.

Mayor Pro-Tem Knutson motions, seconded by Trustee Stelter that the top three recommended firms be taken through a process of follow up questions and reference checks.

Motion carries unanimously.

Item 11. Consideration of Approval of the contract between the Town and the Matt Laiminger/ Paonia Car Wash

Police Chief Laiminger leaves the room so there can be no appearance of bias.

Town Attorney Cotton-Baez goes over the contract to show the things he added.

Public comment: None.

Mayor Pro-Tem Knutson motions, seconded by Trustee Smith, approval of the contract between the Town of Paonia and Police Chief Laminger.

Motion carries unanimously.

Police Chief Laminger reenters the Board room.

Item 12. Consideration of Approval to Enhance Officer Safety Through the Purchase of Five Bulletproof Vests

Police Chief Laminger does background on why these are needed, some are expired, edging up on expiration date and body fit and asks the Board to waive the three-vendor requirement.

Public comment: None.

Trustee Stelter motions, seconded by Trustee Swartz, approval for buying five safety vests and waiving the three-vendor requirement.

Motion carries unanimously.

Item 13. Consideration of Approval to Purchase Motorola Spillman Flex Mobile Suite Software
Police Chief Laminger gives background behind the request. He explains how the current equipment cannot support the software and tasks that they will be asking for it to do.

Public comment: None.

Trustee Smith motions, seconded by Trustee Stelter to approve the purchase of Motorola Spillman Flex Mobile Suite software.

Motion carries unanimously.

Item 14. Consideration of Approval to Cancel the Second Board Meeting of December

Board discusses cancellation of December 26th meeting, but keeping themselves open for a special meeting to accept the audit.

Mayor Pro-Tem Knutson motions , seconded by Trustee Swartz, for the cancellation of the second regular board meeting in December.

Motion carries unanimous.

Mayor & Trustee Reports

Mayor Bachran says she has nothing to report.

Adjournment

Mayor Bachran adjourns the meeting at 10:17 PM

Samira M Vetter, Town Clerk

Mary Bachran, Mayor



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consent Agenda
SUBMITTED BY:	Samira Vetter, Town Clerk
DATE:	January 9, 2024
BACKGROUND:	<p>Special Event Permit 2024-01, 2024-02, 2024-03: Kids' Pasta Project</p> <ul style="list-style-type: none"> - All fees have been paid and documentation turned in. - The request has been publically noticed in accordance with the legal requirements. - The Police Department, Public Works and Administrative Offices have no issues or concerns with granting this license. <p>Liquor License Renewal- Aspen Yoga Inc dba Louie's Pizza My Heart</p> <ul style="list-style-type: none"> - All fees have been paid and required documentation has been turned in -The Police Department, Public Works and Administrative Offices have no issues or concerns with this Liquor License being renewed.
BUDGET:	<p>Special Event Liquor License - \$150.00 Liquor License Renewal - \$175.00 both to 10-32-01 Liquor Licenses</p>
RECOMMENDATION:	All legal requirements have been met for these License requests
ATTACHMENT:	<p>Kids' Pasta Project Special Event Permit Application Aspen Yoga Inc dba Louie's Pizza My Heart Liquor License Renewal Application</p>

Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

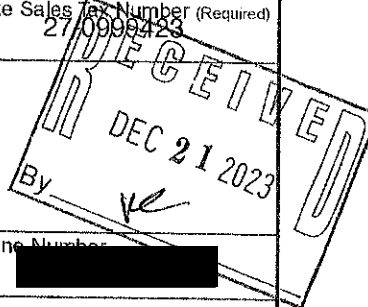
In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110	<input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170	<input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate: **Kids' Pasta Project** State Sales Tax Number (Required): **270999423**

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO Box 1617 Paonia CO 81428	3. Address of Place to Have Special Event (include street, city/town and ZIP) Smith Center AKA Teen Center Paonia Town Park 700 4th St
---	--



4. Authorized Representative of Qualifying Organization or Political Candidate: **Roslyn Bauer** Date of Birth: **1/11/** Phone Number: **[REDACTED]**

Authorized Representative's Mailing Address (if different than address provided in Question 2.): **[REDACTED] Paonia CO 81428**

5. Event Manager: **Roslyn Bauer** Date of Birth: **1/11/** Phone Number: **[REDACTED]**

Event Manager Home Address (Street, City, State, ZIP): **[REDACTED] Paonia CO 81428** Email Address of Event Manager: **kpppastafinance@gmail.com**

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?
 No Yes How many days? **0 (2024), 3 (2023)**

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
 No Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date: January 15, 2024 Hours From: 2:00 p.m. To: 10:30 p.m.	Date: February 12, 2024 Hours From: 2:00 p.m. To: 10:30 p.m.	Date: March 11, 2024 Hours From: 2:00 p.m. To: 10:30 p.m.	Date: [REDACTED] Hours From: 2:00 p.m. To: 10:30 p.m.	Date: _____ Hours From: _____ To: _____
Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____
Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____	Date: _____ Hours From: _____ To: _____

Oath of Applicant
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: **[REDACTED]** Title: **Secretary/Treasurer** Date: **December 6, 2023**

Report and Approval of Local Licensing Authority (City or County)
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County): City County Telephone Number of City/County Clerk: _____

Signature: _____ Title: _____ Date: _____

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

Application for a Special Events Permit

State Only Permit/State Property

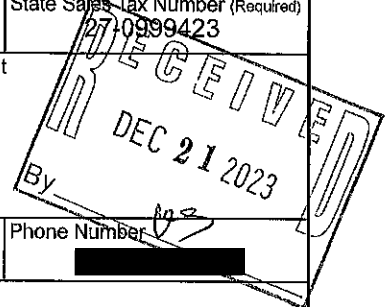
In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor 50.00 \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate State Sales Tax Number (Required)
 Kids' Pasta Project 27-0999423

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO Box 1617 Paonia CO 81428	3. Address of Place to Have Special Event (include street, city/town and ZIP) Smith Center AKA Teen Center Paonia Town Park 700 4th St Paonia, CO 81428
---	---



4. Authorized Representative of Qualifying Organization or Political Candidate Date of Birth
 Roslyn Bauer 1/11/ Phone Number

Authorized Representative's Mailing Address (if different than address provided in Question 2.)
 Paonia CO 81428

5. Event Manager Date of Birth
 Roslyn Bauer 1/11/ Phone Number

Event Manager Home Address (Street, City, State, ZIP) Email Address of Event Manager
kpppastafinance@gmail.com

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? 0 (2024), 3 (2023)	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number
--	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date January 15, 2024	Date February 12, 2024	Date March 11, 2024	Date April 5, 2024	Date
Hours From 2:00 p.m.	Hours From 2:00 p.m.	Hours From 2:00 p.m.	Hours From 2:00 p.m.	Hours From .m.
To 10:30 p.m.	To 10:30 p.m.	To 10:30 p.m.	To 10:30 p.m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title Secretary/Treasurer	Date December 6, 2023
-----------	------------------------------	--------------------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County) City County Telephone Number of City/County Clerk

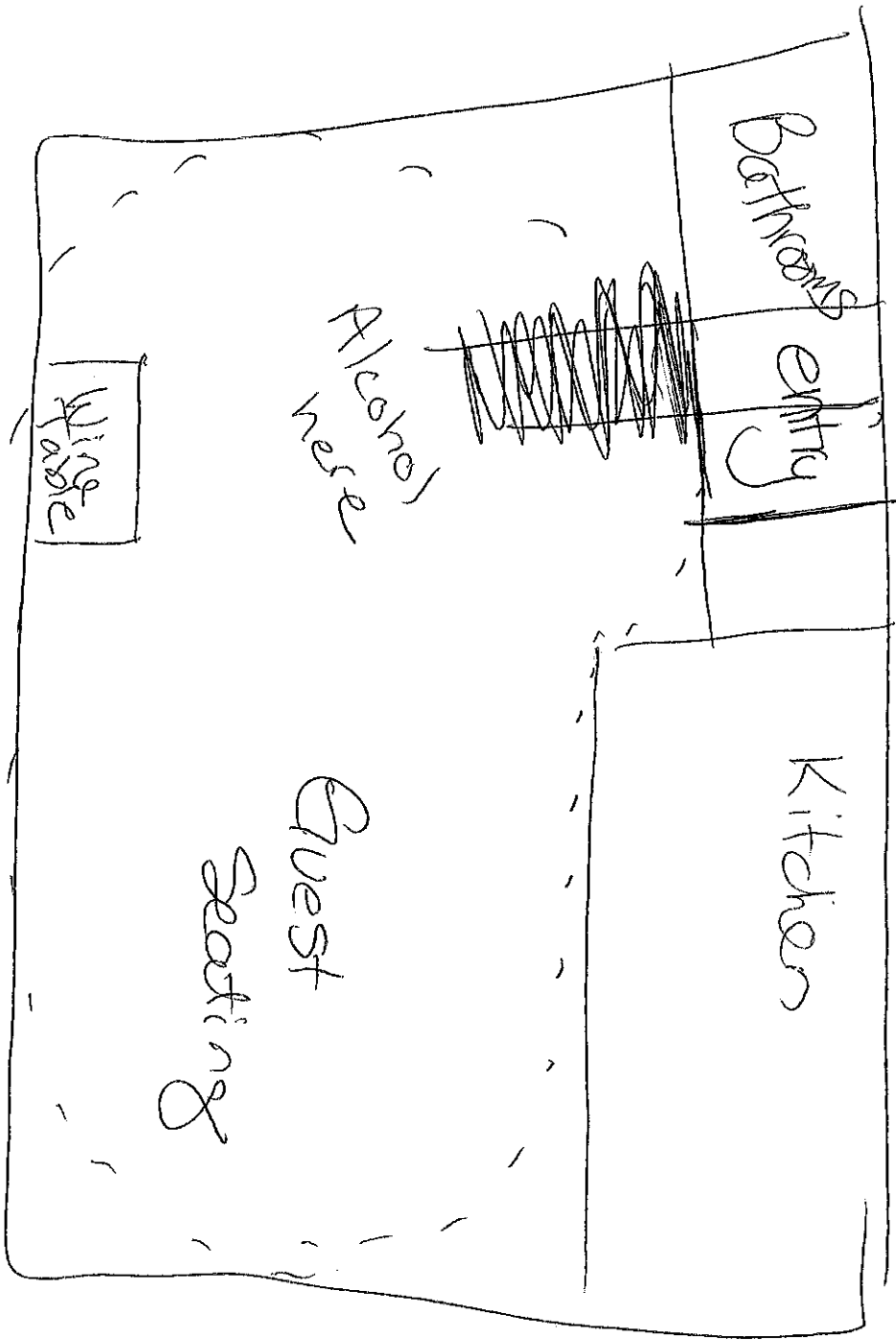
Signature	Title	Date
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

RECEIVED
DEC 21 2023
BY

Diagram Smith Center



Town of Paonia
PO Box 460
214 Grand Avenue
Paonia CO 81428-0460

(970) 527-4101

Receipt No: 1.182406

Dec 22, 2023

KIDS PASTA PROJECT

Previous Balance:		.00
Licenses & Permits - SPECIAL USE ALCOHOL (3 DAYS)		150.00
<hr/>		
Total:		150.00
<hr/>		
Check	Check No: 2067	150.00
Total Applied:		150.00
<hr/>		
Change Tendered:		.00
<hr/>		

12/21/2023 1:43 PM

KIDS' PASTA PROJECT

P.O. BOX 1617
PAONIA, CO 81428-8117

2 24

90-4378/1211

Dec 6, 2023

Date

CHECK ARMOR
TRAFFIC PROTECTION

Pay to the
Order of

Town of Paonia

\$ 150.00

One hundred fifty and 00/100 Dollars

Photo
Safe
Deposit
Back on back



UNITED
BUSINESS BANK
www.unitedbusinessbank.com



For



MP

Submit to Local Licensing Authority

**LOUIE'S PIZZA MY HEART
 PO BOX 1713
 Paonia CO 81428**

Fees Due		
Renewal Fee		476.25
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Colorado Beer and Wine License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date


Licensee Name ASPEN YOGA INC		Doing Business As Name (DBA) LOUIE'S PIZZA MY HEART	
Liquor License # 28-42099-0000	License Type Beer & Wine (city)		
Sales Tax License Number 28420990000	Expiration Date 02/20/2024	Due Date 01/06/2024	
Business Address 202 GRAND AVE Paonia CO 81428			Phone Number [REDACTED]
Mailing Address PO BOX 1713 Paonia CO 81428		Email	
Operating Manager	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease <u>2055</u>			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Louis Hayes	Owner
Signature	Date
	12/21/23

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Louis Hayes am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Agan Y&A F&C (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Louis Hayes</u>		Social Security Number/Tax Identification Number <u>75-3133497</u>	
Address <u>320 Grand Ave</u>			
City <u>Poona</u>		State <u>CO</u>	Zip <u>81428</u>
Home Phone Number [REDACTED]		Business/Work Phone Number <u>970 527 3265</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Louis Hayes</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) [REDACTED]			Date signed <u>12/21/23</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

RECEIPT

Town of Paonia

214 Grand Avenue
Paonia CO 81428
970-527-4101

NO. 3600 28

DATE 12-22-2023

RECEIVED FROM Louie's Pizza DEC 22 2023 \$ 175

FOR One Month's Sewer TOWN OF PAONIA
Highway renewal 2024

AMOUNT OF ACCOUNT		
THIS PAYMENT	175	
BALANCE DUE		

CASH
 CHECK # 1751
 CREDIT CARD BY [Signature]
 MONEY ORDER

* 47625 # 9760 - Not Deposited for State

RECEIPT

Town of Paonia

214 Grand Avenue
Paonia CO 81428
970-527-4101

NO. 360045

DATE

RECEIVED FROM \$

DOLLARS

FOR

AMOUNT OF ACCOUNT		
THIS PAYMENT		
BALANCE DUE		

CASH
 CHECK
 CREDIT CARD BY
 MONEY ORDER

RECEIPT

Town of Paonia

214 Grand Avenue
Paonia CO 81428
970-527-4101

NO. 360046

DATE

RECEIVED FROM \$

DOLLARS

FOR

AMOUNT OF ACCOUNT		
THIS PAYMENT		
BALANCE DUE		

CASH
 CHECK
 CREDIT CARD BY
 MONEY ORDER



Paonia Police Department

DEPARTMENT BRIEFING: 2023 YEAR IN REVIEW

01/01/2024

- 2023 numbers showed a significant increase in the use of municipal court.
 - (2021) court was held a total of four (4) times for eight (8) cases.
 - (2022) court was held a total of three (3) times for seven (7) cases.
 - (2023) court was held a total of eight (8) times for twenty-four (24) cases.
- The department was involved in 590 calls for service last year. These calls included death investigations, agency assists, animal control, code enforcement, Mental health holds, thefts, warrant arrests, wildlife calls, and welfare checks.
- The department has also spent a considerable amount of time investigating and closing open cases dating back to 2008. In the last 18 months the department has closed an additional 435 cases.
- Between 2008 and 2022 the department recorded 10 mental health holds. In 2023 alone the department recorded 7 mental health holds, nearly doubling the previous 14 years. Credit is due to Mobile Crisis personnel and the co-responder program, as well as officer training in de-escalation and mental crisis recognition.

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 12/01/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:30:05	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
09:11:28	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 12/02/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:34:01	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/03/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
21:25:39	Information	OAK AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/05/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:20:09	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/07/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:46:32	CIVIL PROBLEM	GRAND AVE, Paonia, CO	PPD	PPD	
17:25:45	SHOPLIFTING	2ND ST, Paonia, CO	PPD	PPD	CIT
Total Incidents for this Date: 2					

Date Occurred: 12/08/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:31:59	DOMESTIC	OAK AVE, Paonia, CO	PPD	PPD	A
17:29:04	CITIZEN ASSIST	OAK AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 2					

Date Occurred: 12/09/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:40:21	Information	OAK AVE, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
22:29:35	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW

Total Incidents for this Date: 2

Date Occurred: 12/10/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
18:15:55	Medical/transfe	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 12/11/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:25:17	SHOPLIFTING	2ND ST, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 12/12/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:29:22	Wanted Person	MAIN AVE, Paonia, CO	PPD	PPD	A

Total Incidents for this Date: 1

Date Occurred: 12/13/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:56:35	TRAFFIC HAZARD	TOWN OF PAOINA	PPD		
16:10:10	Disturbance	ONARGA AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 2

Date Occurred: 12/14/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:04:54	SEX OFFENSE	GRAND AVE, Paonia, CO	PPD	PPD	
11:17:39	Parking Problem	OAK AVE, Paonia, CO	PPD	PPD	
14:18:53	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 12/15/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:39:52	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 12/16/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:07:17	Noise Complaint	2ND ST, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:28:22	SHOPLIFTING	2ND ST, Paonia, CO	PPD	PPD	
17:55:29	CITIZEN ASSIST	GRAND AVE, PAONIA CO	PPD		
Total Incidents for this Date: 3					

Date Occurred: 12/17/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:00:51	AGENCY ASSIST	CEDAR DR, Paonia, CO	PPD	DIST3	
13:42:40	Information	THOMAS WALDOS, Paonia, CO	PPD		
Total Incidents for this Date: 2					

Date Occurred: 12/18/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:32:18	WELFARE CHECK	3RD ST, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/19/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:47:10	WILDLIFE	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/20/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:57:09	Information	GRAND AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/26/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:39:06	DEATH INVESTGTN	NIAGARA AVE, Paonia, CO	PPD	PPD	
Total Incidents for this Date: 1					

Date Occurred: 12/28/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:51:13	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
21:12:50	Elder Abuse	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
-------------	---------------	----------------	---------------	--------------	------------

Total Incidents for this Date: 2

Date Occurred: 12/29/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:04:35	AGENCY ASSIST	PITKIN RD, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 1

Date Occurred: 12/30/23

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:07:19	CITIZEN ASSIST	MAIN AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Total reported: 33

A -2, CIT -1, VW -1

A=ARREST
 CIT=CITATION
 VW=VERBAL WARNING

Report Includes:

All dates between `00:00:01 12/01/23` and `00:00:01 12/31/23`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



Delta County Colorado Strategic Wildfire Action Program (COSWAP) Update 1/5/2024:

Delta County applied for and received a wildfire fuels mitigation grant to address specific Wildland Urban Interface (WUI) projects. 25.91 acres on Cedar Hill in Paonia was identified for treatment. Delta County proposed to schedule the work with the Department of Corrections SWIFT crew for four weeks in the Summer of 2023. The crew will thin vegetation for fire breaks and chip biomass to state specifications.

DOC SWIFT Crews were not available in 2023, so Colorado DNR substituted Colorado Youth Corps Association-Western Colorado Conservation Corps (WCCC) crew weeks. Eight weeks of Conservation Corps labor was granted because the crews are 10 members instead of the 20 member SWIFT crews. As of October 2023, about half of Priority 1 (see map on page 3) has been completed to specifications. Everitt Merritt, Contract Administrator with Colorado DNR visited the project site on October 25th to inspect accomplishments.

The WCCC has two more weeks of work scheduled at Cedar Hill in April 2024. COSWAP has offered 10 additional weeks in 2024 to try to accomplish as much of the overall objective as possible. Contracting is between the State and Colorado Youth Corps Association. Delta County will continue to submit quarterly progress reports to COSWAP.



(10/25/2023, WCCC Crew and Everitt Merritt, far right)

Description of Task and Methods:
Perform fire mitigation work for thinning of pinion/juniper trees on property owned by the Town of Paonia that overlooks the Town of Paonia. The Cedar Hill property has a cellular communication tower at the summit and is a critical piece of infrastructure for the Paonia

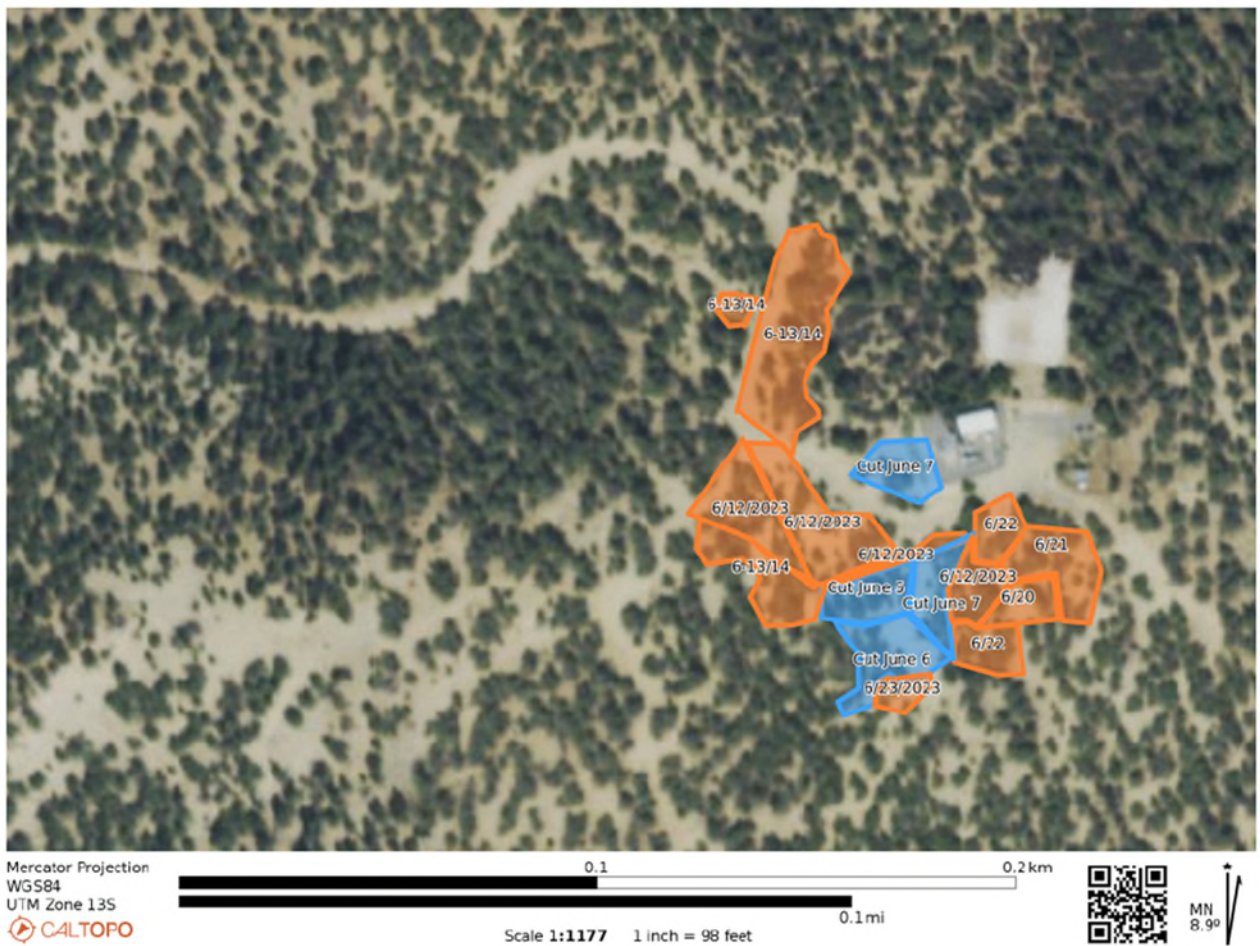


Community. Work will include removal of dead or dying trees from the property, thinning trees along the access road to the cell tower and thinning of trees on property to remove dead/dying limbs and chipping trees and spreading the chips no more than 4 inches deep across the project

area. Larger trees and limbs that can't be chipped should be piled for removal for pile burning off site.

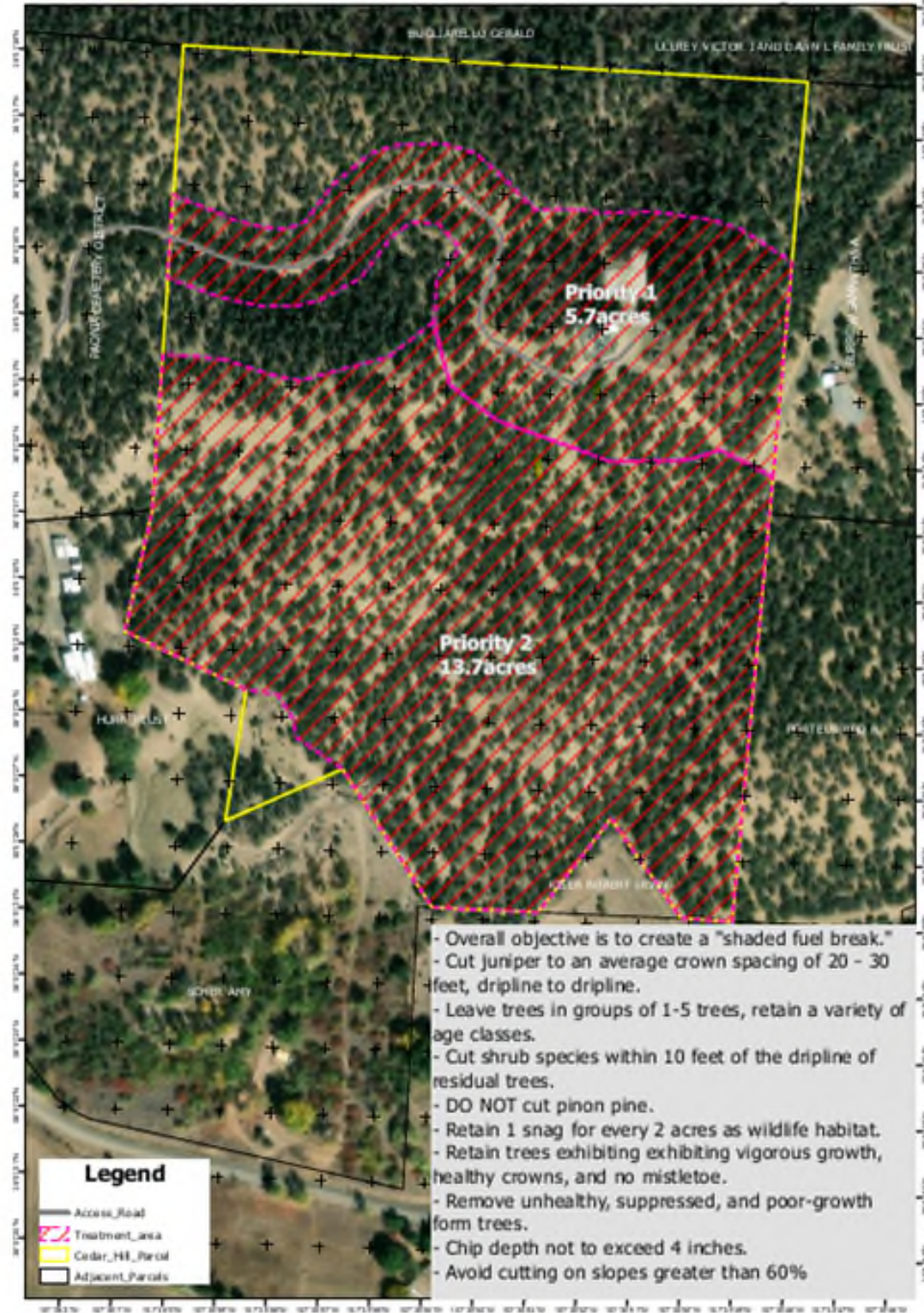
Deliverable: Thin fuel load on Cedar Hill with goal of improving access to cell tower and minimizing fire risk to the Town of Paonia and cell tower which is critical infrastructure.

Community Wildfire Protection Plans and Hazard Mitigation Plan identify that these are areas of concern and one of the risks to the community is limited roads for evacuation from wildfires. The work on Cedar Hill in Paonia is a collaborative project with the Town of Paonia on Town owned property that overlooks Paonia. The crest of the hill has a cellular tower which is the only cell tower in the Paonia area and is critical infrastructure for the Paonia community.





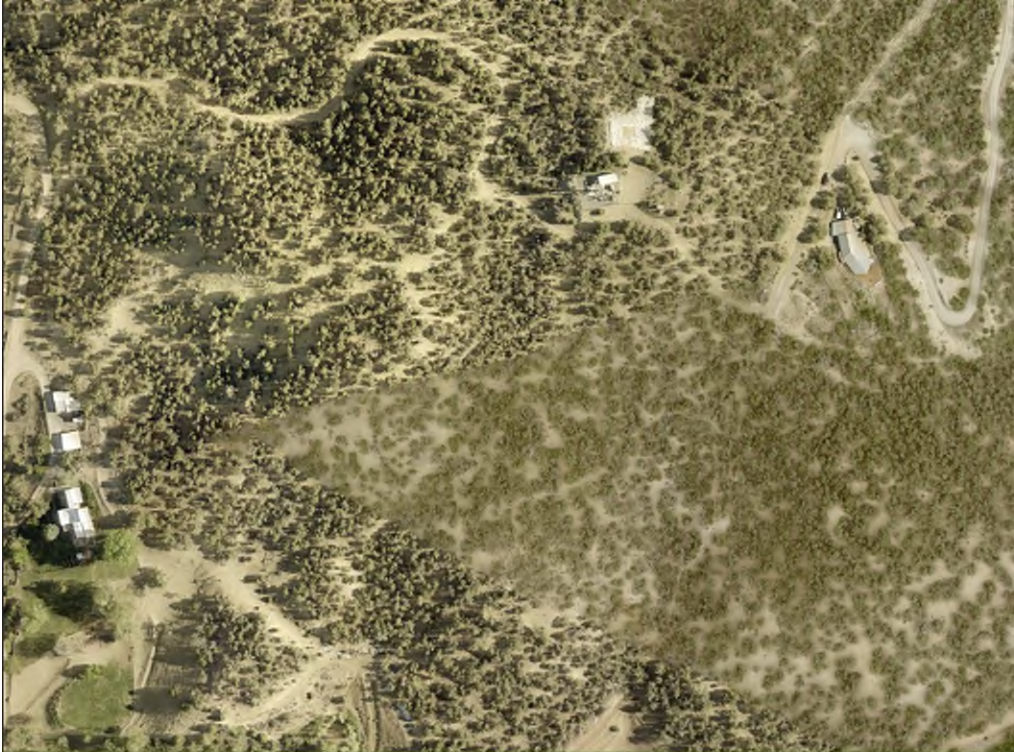
Cedar "P" Hill Shaded Fuel Break Town of Paonia



- Overall objective is to create a "shaded fuel break."
- Cut juniper to an average crown spacing of 20 - 30 feet, dripline to dripline.
- Leave trees in groups of 1-5 trees, retain a variety of age classes.
- Cut shrub species within 10 feet of the dripline of residual trees.
- DO NOT cut pinon pine.
- Retain 1 snag for every 2 acres as wildlife habitat.
- Retain trees exhibiting vigorous growth, healthy crowns, and no mistletoe.
- Remove unhealthy, suppressed, and poor-growth form trees.
- Chip depth not to exceed 4 inches.
- Avoid cutting on slopes greater than 60%

Prepared By: Jeff Bailey
 Colorado State Forest Service
 Mosier Fuel Office
 Last Updated: 4/21/2023

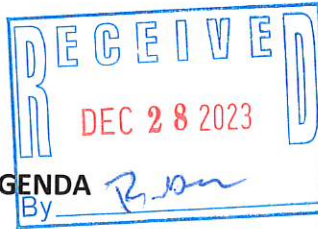




2022 Aerial photo of Cedar Hill



2023 Drone Photo of Cedar Hill



TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA
PO Box 460
Paonia, CO 81428
970/527-4101
Paonia@townofpaonia.com

Here are things you need to know:

Formal Board agenda items should be matters of substance for the Board to consider. Examples include: Presentations to the Board seeking support or wishing to inform the Board of plans that affect the Town, Committees presenting their goals and accomplishments, Items that need Board approval to proceed.

Submitting an agenda request does not guarantee placement on an agenda. The Mayor will determine if this is an appropriate item for consideration on the Board of Trustees' formal agenda.

Should this request be denied, the requester may present their item in writing to the Board under correspondence received or by making a verbal comment within the established time limit at the beginning of a regular meeting.

Please complete the following information and return this form no later than Tuesday, two weeks prior to the Board meeting to the Town Hall at 214 Grand Avenue. If the regular meeting is on the Tuesday the 28th, the request must be received before 5pm on Tuesday the 14th.

If your issue is placed on the agenda, be aware that your presentation is limited to 5 minutes.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.
Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Subject: Up to 6 words (example: Town Park, Potholes, Open Meetings, etc.)

Legal Paper of Record Designation

Name of Requester or Presenter: High Country Spotlight + Shopper

Representing: (Group or Agency name, or Self) Tina Walker and/or Ann Zibert

Date of submittal: 12/28/23

Date of Requested Board Meeting: (Insert Board Meeting date) Jan. 9

Specific request:

Consider choosing the High Country Spotlight + Shopper as Paonia's legal paper of record.

Describe the problem that requires resolution* or the topic(s) to be presented:

*The Problem

- What is the problem that needs to be addressed?
- Please start with defining the problem, not describing the solution.
- Please explain briefly why it is essential that the Town address this problem.
- This section should be no more than 4-5 sentences long.

Recommendation (Please state your recommendation here, along with the main points needed for approval of your request, at most 50 words.) Example: The Paonia Association recommends the Board pass an ordinance preventing elk from standing in the road.

Please see attached proposal

What staff member have you spoken to about this? Please summarize your discussion:

Samira Vetter - for direction only

Contact information:

Name: Tina Walker, managing owner
Physical Address: 231 Grand Ave.
Mailing Address: PO Box 7

E-mail: tina@highcountryshopper.com
Daytime Phone: 970-527-4576

Office Use Only:
Received: _____
Approved for Agenda: _____
Board Meeting Date: _____

Print Form

Email Form



December 27, 2023

Dear Paonia Board of Trustees,

It's official – the High Country Spotlight & Shopper is a legal paper of record! We have been approved and have obtained a periodical mailing permit with the USPS. I would like to take this opportunity to ask the Board of Trustees to consider HCS as the town's designated legal paper of record for 2024. HCS – hands down – has the broadest circulation in Delta County as well as within the Paonia zip code. Included in this proposal are the most recent circulation numbers as well as reasons why we believe HCS is the best choice. A detailed breakdown of our circulation numbers by zip code can be provided if you need that information.

As required by Colorado law, legal notices will be published on the state repository at www.publicnoticecolorado.com. Notices will also be available to read – for free – on our website at www.highcountryshopper.com at no additional cost to you.

Publicly-supported legal notices will be set at 8-point type and in the same font style as other HCS classifieds. Our column width is 1.528" wide. This would equate to a rate of 36¢ per line for the first insertion and 26¢ per line for subsequent insertions.

Thank you for taking the time to consider HCS as your designated legal paper of record.

Sincerely,

Tina Walker

Managing Owner



What makes HCS stand apart from other publications?

- **No Paywall — It's FREE!**

Our goal is to always keep access to the content in **High Country Spotlight and Shopper** free – whether it's in print or online. Thanks to the generous contributions from our readers, and our loyal advertising base, HCS will continue to be free into the foreseeable future.

- **Locally owned and operated — by locals!**

HCS is owned by a Delta County native with all local staff – from reporters to graphic design – who reside in Delta County. We understand Delta County because we live here, and we take pride in the person-to-person relationships we have built over time with our clients.

- **We believe in putting communities first**

The **High Country Spotlight** started with the intent of shining a light on the people and organizations in our community who are making a difference. When the Spotlight started four years ago as a monthly publication, it filled a void that Delta County desperately needed. Our weekly model allows us to keep a bright focus on those stories we believe need to be told.

- **HCS is apolitical and non-secular**

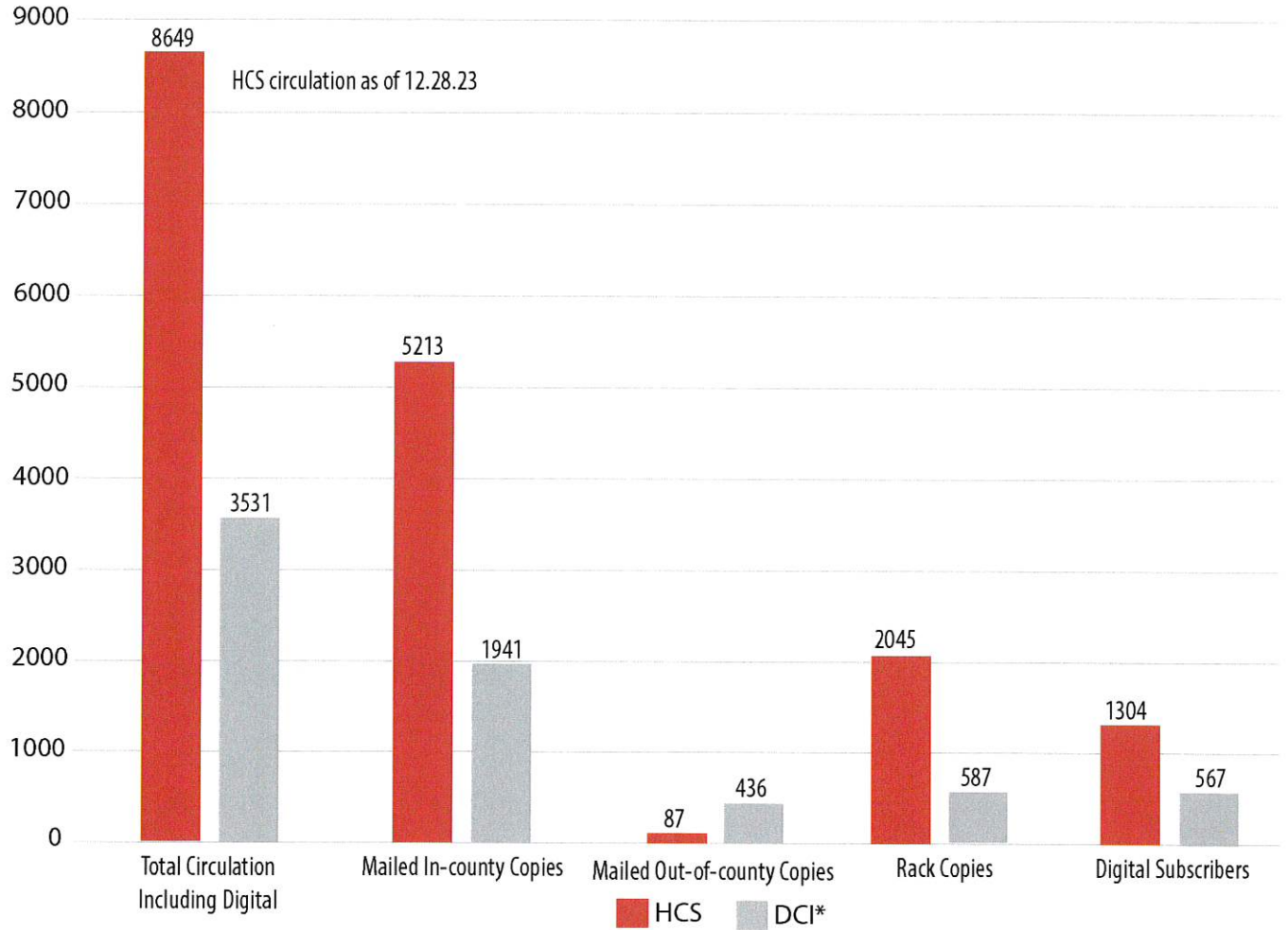
We are conscious of our fellow citizens, avoid sensational stories, and maintain an apolitical, non-secular stance when it comes to reporting and content.

- **HCS offers a generous discount to nonprofits and charitable groups**

We support charitable organizations and groups by offering a 30% charitable discount.



— How Does HCS Subscriber Circulation Compare? —



*Delta County Independent (DCI) circulation numbers taken from USPS Form 3526 dated and filed 9.20.23 and published in their 9.27.23 issue.

— Digital Stats for HighCountryShopper.com —

January 1, 2023 thru June 30, 2023

July 1, 2023 thru December 27, 2023

Visitors – 117,111 • 647.02 per day average
Pageviews – 316,393 • 2.7 pages per visitor

Visitors – 123,927 • 692.33 per day average
Pageviews – 351,493 • 2.83 pages per visitor

2023 Banner Ad Performance

Display banner ads average 4,373 impressions per day • 30,612 impressions per week
Impression statistics are collective of all banner ads running on the site.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Approval of Letter of Support for North Fork Valley Creative Coalition's proposal for the OEDIT Community Business Preservation Program.
SUBMITTED BY:	Mayor Bachran
DATE:	1-9-24
BACKGROUND:	The Business Presevation Program would help provide initial funding for immediate repairs for historic downtown buildings. It will also provide consulting and collaboration.
BUDGET:	None
RECOMMENDATION:	I move to approve a letter of support for the North Fork Valley Creative Coalitions's proposal for OEDIT Community Business Program
ATTACHMENT:	Proposed letter of Support



1-9-24

Dear OEDIT Review Committee,

On behalf of the Town of Paonia, I am writing to express our support of the North Fork Valley Creative Coalition's (NFVCC) proposal for the OEDIT Community Business Preservation Program. The NFVCC, a 501c3 nonprofit, is the managing entity of the Paonia Creative District, whose mission is to grow a sustainable, diversified economy through the creative industries.

The NFVCC and Paonia Creative District do the critical work of reimagining Paonia's identity and economic future by bringing local communities together through the arts, humanities, small businesses, and creative industries. The NFVCC has been a key and invaluable partner with the Town of Paonia in developing a new, sustainable economy in our small rural town.

As a champion for our local businesses, NFVCC hosts multiple signature events in the downtown Paonia Creative District, including the Annual Mountain Harvest Festival, Paonia Holiday Art Fair, and Final Friday Art Walks. These events encourage patronage to our downtown brick n mortar businesses. Additionally, their work to draw tourists to our area has been invaluable.

The old, historic buildings that line downtown Paonia are beautiful, however, many are in need of repair. The Business Preservation Program would go a long way in ensuring our historic buildings have initial funding for immediate repairs, while also supporting our local businesses through consulting and collaborating. Many of our small business owners are owner operated with small profit margins. The expertise and guidance obtained from this Program would, no doubt, help to bring them to the next level and, ultimately, elevate our town's economy.

We urge you to look favorably upon the NFVCC's proposal for our historic, Certified Creative District of downtown Paonia. Thank you for your consideration.

Sincerely,

Mary Bachran
Mayor, Town of Paonia
E: MaryB@TownofPaonia.com



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration of Approval of Letter to Forest Service GMUG about the Use of Perfluorinated Compounds in Fire Suppression Chemicals and Foam used in Local Watersheds
SUBMITTED BY:	Mayor Bachran
DATE:	1-9-24
BACKGROUND:	<p>PFOS, PFOA, PFAS PFBS, Gen X chemicals pose a serious danger to our water system. They are highly toxic and have been called "forever chemicals" because they do not degrade in the environment or the human body. They are found in firefighting foams and fire retardants. We do not have a way to remove them from our water if they get into our raw water supply.</p> <p>We have been asked by the Pitkin Mesa Pipeline Company to join them in a letter writing campaign to the USFS to curtail the use of any of these chemicals in firefighting foams and fire retardants used in our watershed.</p>
BUDGET:	None
RECOMMENDATION:	I move to approve a Letter to Forest Service GMUG about the Use of Perfluorinated Compounds in Fire Suppression Chemicals and Foam used in Local Watersheds
ATTACHMENT:	Proposed letter to USFS

PITKIN MESA PIPE LINE COMPANY
PO BOX 402
PAONIA, COLORADO 81428



Mayor Mary Bachran
Town of Paonia
214 Grand Ave
Paonia, CO 81428

November 13, 2023

Dear Mayor Bachran,

The Pitkin Mesa Pipeline Company (PMPLC) Board of Directors is copying you on the letter we recently sent to the Forest Supervisor regarding the need to protect our valuable water resources located on the Grand Mesa/Uncompahgre/Gunnison National Forest. The threat of wildfire and potential use of fire suppression chemicals and/or foam containing PFAs are of great concern. We are a small member-owned, non-profit water company, and there are countless other water companies (both municipal and non-profit) across the State that face the same threat to their ability to provide safe drinking water to their citizens should wildfires occur.

Our purpose in writing to you is to make you aware of this concern, and to ask you to join us in voicing concerns and asking the Forest Service for a review and change in potential firefighting techniques that threaten one of the key resources that National Forests provide: water and healthy watersheds.

Thank you for your attention and action on this matter.

Sincerely,

Board of Directors
Pitkin Mesa Pipeline Company

PITKIN MESA PIPE LINE COMPANY
PO BOX 402
PAONIA, COLORADO 81428

Chad Stewart, Forest Supervisor
GMUG National Forest
2250 S Main St
Delta CO 81416

November 15, 2023

Dear Mr. Stewart,

Pitkin Mesa Pipe Line Company (PMPLC) holds a special use permit to access water rights from 8 springs and potentially from Pitkin Lake on Grand Mesa. We are a private, member-owned, non-profit water company that provides potable water to our over 500 members as well as many North Fork valley residents who also access our water via a publicly accessible tap.

The Board of Directors recently took a field trip led by our ORC, Johnny Martin. We toured the springs, collection infrastructure and Pitkin Lake. Following the field trip we initiated a review of potential threats to our water system including infrastructure, the springs and lake. While the infrastructure is our responsibility to maintain, we realized there is a joint responsibility that PMPLC shares with the Forest Service regarding potential damage from wildfire as well as methods which might be used to suppress a wildfire.

As you are aware, the geology and hydrology of the Grand Mesa is complex with each spring from which we collect our water coming not just from a single source, but from sources spread perhaps over a 20 square mile area. Pitkin Lake is also fed by a broad collection area that feeds into the basin in which the lake sits. We are keenly aware of the potential damage a high intensity fire could cause to the spring sources and to Pitkin Lake. Ash, debris flow, and downed trees would cause serious difficulties and could render parts or even potentially all of the water system dysfunctional.

Of even significantly greater concern is the potential use of fire retardants or foams in and near the special use/water collection area and Pitkin Lake. You may be aware that the Colorado Department of Public Health and Environment recently developed an initiative to address PFAS in drinking water.

Fire retardants and retardant foams are known to contain PFOS, PFOA and PFAS. As you are aware, these chemicals are highly toxic and have been linked to autoimmune diseases, high cholesterol, birth defects and delayed development in children. They are exceedingly difficult to remove from water. Further, their persistence in the environment, having earned them the name "forever chemicals", coupled with their potential use in our water collections areas, and the high cost of any potential mitigation efforts would almost certainly result in our water company being entirely unable to manage any of the short or long term impacts of such contamination.

We believe that PFAS contamination would cause irreparable harm by rendering our water unpotable. In that scenario, we would be unable to provide water to our membership, a situation which would lead to the likely closure of PMPLC. We simply would not be able to afford the complex treatment that

would be required should PFAS contaminate our source area, nor could we assure our members of the quality of their water.

We are keen to ensure that any and all fire suppression efforts employed by the USFS or any other agency for any fires located direction within or within the proximity of our water collection area *never* use PFAS or similar compounds and that water alone be used to combat wildfire in these areas.

In view of these critically important matters, members of our Board of Directors request a meeting with you and the fire staff officer to discuss and review any current fire plans for our area. As a stakeholder in the region managing a significant primary resource in the North Fork valley, we request a seat at the table to offer input on any potential firefighting methods that may impact our resource. Not only is this of importance to the resource, but this also will permit us to assure we are able to meet the responsibilities to our membership. Further, we are reaching out to a number of the domestic and irrigation water companies in the valley to apprise them of the issues and to enlist them in efforts to manage this to a satisfactory result for all stakeholders.

Finally additional concerns include how transition to an incident management firefighting team might occur and whether a review of critical resources will be part of their briefing at the beginning of any firefighting effort. We also request immediate notification should a significant fire develop near our watershed so as to ensure the concerns of PMPLC are considered from the get go.

Thank you for your assistance in scheduling a meeting in the near future.

Sincerely,

Board of Directors
Pitkin Mesa Pipeline Company

- cc: Colorado Department of Public Health and Environment
- Governor Jared Polis
- Senator John Hickenlooper
- Senator Michael Bennet
- Congresswoman Lauren Boebert
- Delta County Commissioners
- Town of Paonia
- Town of Hotchkiss
- Town of Crawford
- Citizens for a Healthy Community



Chad Stewart
Forest Supervisor
GMUG National Forest
2250 S. Main Street
Delta, CO 81416

January 10, 2024

Dear Mr. Stewart:

The Town of Paonia collects water from spring systems flowing from Mount Lamborn and Land's End Peak located south of Paonia. This has been the Town's raw water source since the drinking water system was established in 1909. Raw water is collected from a series of 32 springs located on the northern slope of Mount Lamborn. All springs used by the Town have been classified as groundwater under the direct influence of surface water (GWUDI) and therefore require surface water type treatment to convert the raw water into potable water. Paonia's spring complexes provide treated water to residential, commercial, and consecutive water systems (water companies) and serve 1598 taps (966 in town, 632 out of town) for a total of over 3,000 people. The springs also fill three reservoirs on the mountain and provide water to several ranches which graze cattle on the watershed. Other in this watershed springs fill ditches which irrigate fields and crops and sustain our agricultural way of life in the North Fork Valley.

Snowpacks on Mount Lamborn and Land's End Peak watershed are decreasing and water yields to the springs flowing downward. While data collected from the Colorado Division of Water Resources and the Town of Paonia are limited and spotty, records for 1993 collected by Consolidated Consulting Services in a 1995 report compared with data collected by the Town in 2022 show a 52% to 62% reduction in flow in the months of June, July and August, and an increased flow of over 50% during the months of January and February in 2023. These data demonstrate higher temperatures on the mountain, resulting in more melting in the middle of the winter leading to less water retention for summer high-demand months. Delta County is one of the most prominent climate hot spots in the western U.S., warming over two degrees Celsius. These factors further lead to increased evaporation on the three reservoirs located in the watershed, leaving less water available for irrigation and cattle.

These stressors to the watershed increase the likelihood of wildfires due to a drying landscape. Current firefighting techniques include the use of fire retardants and retardant foams that contain PFOS, PFOA, PFBS and GenX. All these chemicals are highly toxic and have been linked to endocrine effects including autoimmune diseases, thyroid and kidney disease, high cholesterol, birth defects and delayed development in children. They do not break down in the environment, nor in the bodies of the people who ingest them. They pose a significant danger to our watershed, the cattle that graze on it, the

farmers and ranchers that rely on the water from it and most importantly, to the people who depend on Paonia to provide them with clean, safe water.

Our treatment plants do not have the capacity to remove these chemicals from our raw water. Nor do we have the financial ability to retrofit our systems to remove them. Use of any of these chemicals in our watershed will in effect render our water unsafe to drink. It will put our citizens, our neighbors, their livestock and produce in danger. We want to guarantee that any firefighting efforts employed by the USFS or any other agency will never use any of the above listed chemicals within our watershed or that of our neighbors in the North Fork Valley.

We understand this is a large task and would like to collaborate with you to formulate plans to effectively combat wildfires without the use of toxic chemicals. We request inclusion in discussions regarding wildfire mitigation efforts, and any planning efforts about alternate fire suppression techniques should such an incident occur.

For the welfare of our population and water system, we need immediate notification of and briefing about any significant fire that should develop in or near our watershed. The needs of our infrastructure and water system must be part of any firefighting effort.

If you have any questions concerning this letter, please contact us.

Sincerely,

Mary Bachran, Mayor, and the Town of Paonia Board of Trustees

- Cc: Colorado Department of Public Health and Environment
- Governor Jared Polis
- Senator John Hickenlooper
- Senator Michael Bennet
- Congresswoman Lauren Boebert
- Delta County Commissioners
- Town of Hotchkiss
- Town of Crawford
- Citizens for a Healthy Community
- Western Slope Conservation Center

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: 12/29/2023

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

Mark Newland - Tree Board - Would like to cont. serving

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER

ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

NAME (PLEASE PRINT)

Mark Newland

ADDRESS:

40604 German Creek Dr

CONTACT PHONE:

720-480-3655

E-MAIL: ma_newland@msn.com

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)

I WOULD BE HONORED TO CONTINUE TO SERVE ON THE TREE BOARD. I BELIEVE WE ARE CONTINUING TO IMPROVE OUR SERVICES TO THE COMMUNITY.

Mark Newland
SIGNATURE

Print Form

Email Form

Mark Newland
40604 German Creek Drive
Paonia, CO 81428
Email: ma_newland@msn.com

Notification of Interest to continue to serve on the Paonia Tree Board

Dear Town of Paonia Trustees,

Please consider me to serve another term on the Paonia Tree Board. Rather than the normal structure of a letter of interest, I've included some highlights of my qualifications and why I would like to continue to serve our community.

- I have served on the Paonia Tree Board since 2020.
- I served on the Louisville CO Tree Board for 10 years.
- I have had a 40-year career as a Landscape Architect.
- I have enjoyed building relationships with the town staff, trustees and mayor.
- I understand the budget and resource challenges that face our town.
- Trees are a valuable asset to the town and community, and I take the advisory role of the Tree Board very seriously.
- I have revised the recommended town ROW tree list and built another general tree list for our area - this is awaiting approval from our board before presenting it to staff and the trustees.
- I recognize that the tree section of the Municipal Code is outdated and one of my goals is to work with town staff to help revise this section.

I believe the Paonia Tree Board continues to improve and tailor our services to the community and I would be honored to continue to serve on the Board for another term.

Sincerely,
Mark Newland

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: 12-27-23

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NA
NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

Karen Fagg
NAME (PLEASE PRINT)
338 Delta Ave 527-6699
ADDRESS: CONTACT PHONE:
karenlee.fagg@gmail.com
E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)

Karen Fagg
SIGNATURE

12/27/2023

To the Paonia Town Administrator and Town Council,

I am submitting my notification of interest in filling an upcoming vacancy on the Paonia Tree Board.

I am very interested in this position for two reasons:

1. There are presently no board members who actually live in Paonia. I feel that although the present members are doing a decent job of managing the trees in the parks and other Town owned properties, they are not promoting the private planting of new trees. Nor are they pushing for tree replacement on Town property. I have noticed over that last five years many property owners have cut down their trees without replacing them. The present board members come to Paonia for cultural events so their emphasis is the Town Park where these events take place. However, I think it is time to start replacing the all the trees which have been removed from both civic and private properties and this should begin as soon as possible. We do not need anymore studies to know that we need more trees planted.
2. I have a deep desire to plant more trees to alleviate local climate warming in the Town of Paonia. I have a masters degree in Ecology and I had my own landscaping business in Santa Fe, NM.

Thank you for your consideration,

Karen Fogg, Town resident since 1991.



TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: January 3, 2023

NAME OF COMMITTEE/BOARD: Tree Board

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

Paula Martin
NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

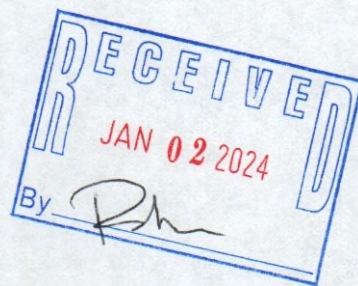
Paula Martin
NAME (PLEASE PRINT)

41102 Omega Rd. Paonia 970.210.8979
ADDRESS: CONTACT PHONE:

paulaannemartin@gmail.com
E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)

Paula A Martin
SIGNATURE



Letter of interest
January 3, 2023

I am interested in continuing to serve on the Paonia Tree Board. I have been a member for the past 6 years since the Tree Board was revitalized in December, 2017. I bring an institutional knowledge and historical perspective to the TB as a sustaining member.

I bring personal experience having planned, developed and maintained a productive and thriving tree farm in Palisade, CO for 15 years. I understand growing trees on the western slope, the optimal growing conditions and how to mitigate for less than desirable growth, or growing conditions. I am not afraid of hard work.

Thank you for your consideration.
Paula Martin

RECEIVED
JAN 05 2024
By *[Signature]*

TOWN OF PAONIA
NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: 1/5/2024

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

CHRISTINA PATTERSON

NAME (PLEASE PRINT)

381 Price Rd. 970 379-8484

ADDRESS:

CONTACT PHONE:

christinap@mac.com

E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)

Christina Patterson

SIGNATURE

RECEIVED
JAN 05 2024
[Signature]

Thank you for the opportunity to formally submit my notification of interest to serve on Paonia's Tree Board.

I have lived in Colorado for 36 years, have owned a house in Paonia for 25 years and have lived full time in the community for 13 years.

My background is in eco-systems and permaculture. I have worked administratively and as a grant writer with Jerome Osentowski at the Central Rocky Mountain Permaculture Institute (CRIMPI) during the time that I lived in the Roaring Fork Valley.

I have participated in another large scale permaculture project on Maui with the Haiku Ina Permaculture Institute (HAPI). We worked to diminish invasive species and reestablish native tropical guild systems on a 12-acre farm in Haiku, HI.

I have attended Paonia Trustee meetings regularly for the past six years and I am a strong advocate for generating citizen awareness and participation in all aspects of local government.

If selected to serve on the Tree Board, I would be interested in some of the following areas:

- Facilitating more citizen interaction and participation through open houses, expert panels, an educational movie series, etc...
- Getting our town tree canopy up to 40%, in an effort to decrease temperatures by 10%. Making a general inventory of street trees and determining where new trees could be planted will help with this process.
- Working with homeowners in caring for their street trees.
- Facilitate sidewalk fixes using Cami Long's tree study.
- Determine the best trees for the entrance to Town Park and plant this year.
- I'm a board member of the Paonia Historic Society and would enjoy facilitating these two organizations working together in the planting of a holiday tree at the site of the Historic Museum at River Park.

Thank You - CHRISTINA PATTERSON 1/3/2024

**NOTICE OF THE MUNICIPAL ELECTION
APRIL 2, 2024
DELTA COUNTY, COLORADO**

Ballots will be mailed the week March 11, 2024 to all eligible active registered voters.

Ballots will not forward so please make sure your mailing address is current.

Ballots may be returned by U.S. Mail (affix adequate postage) or may be dropped off at a designated drop off location.

YOU CAN VERIFY, UPDATE YOUR ADDRESS, OR REGISTER TO VOTE AT www.govotecolorado.gov
UP TO 8 DAYS PRIOR TO ELECTION DAY TO RECEIVE A BALLOT BY MAIL

Sample ballots are available online at www.deltacountyco.gov

Voter Service and Polling Centers

Voter Service and Polling Center Locations

In Person Voting, Mail Ballot Replacement & 24 Hour Drop Boxes

*ADA accessible voting machines are available at any VSPC listed below.

Delta Human Services - Roubideau Room 320 W. 5th St Delta Co
Election Day (April 2, 2024) 7:00 a.m. to 7:00 p.m.

North Fork Annex - 196 W. Hotchkiss Ave Hotchkiss Co
Election Day (April 2, 2024) 7:00 a.m. to 7:00 p.m.

24 Hour Ballot Drop Boxes – Available Starting March 11, 2024

- Delta Courthouse** - 501 Palmer St, Delta
- Cedaredge Library** – 180 SW 6th Ave, Cedaredge
- North Fork Annex** - 196 W Hotchkiss Ave, Hotchkiss
- Paonia Town Hall** – 214 Grand Ave, Paonia
- Town of Orchard City** – 9661 2100 Rd, Austin Co
- Town of Crawford** – 425 Highway 92 Crawford CO

County Clerk	District
Accept Voter Registration	
Prepare and Submit Mail Ballot Plan to Secretary of State	
Sign Intergovernmental Agreement (70 Days) C.R.S. 1-7-116(2)	
Appoint Election Judges	Certify Ballot Content to County Clerk (60 Days) C.R.S. 1-5-203(3)(a)
Program Ballot	
Print Ballots	
Hardware Testing	Ballot Issue Notices-Collect written comments (45 Days[If applicable]) 1-7-901(4)
Public Logic and Accuracy Testing	
Assemble & Mail ballot packets (22 Days) C.R.S. 1-7.5-107(3)(a)	Deliver Ballot Issue Notice to County Clerk (42 Days) C.R.S. 1-7-904
Mail Ballot Issue Notice (30 Days) Art. X Sect 1(7.5)(b)/C.R.S. 1-1-106(5)	
	Request list of property owners no later than the 40th day preceding the election from the county assessor.
Receive and Process returned Ballots	
Legal Notices-Clerk will publish 20 Day Notice per C.R.S. 1-5-205	Submit verified registered elector property owner list to County Clerk no later then 30 days prior to election day. Unless other arrangements have been made for county to verify property owner list.
Election Day - Office Hours 7:00 A.M. to 7:00 P.M.	Any required notices to be published prior to Certification is the responsibility of the district
Risk Limiting Audit	
Canvass Election Returns	
Certify Election Results	

Estimated Cost of Election

Election Cost Breakdown	
Ballot Issue Notice - Only if there is a Tabor question.	\$680.55
Estimated Election Cost	\$2,094
Total Estimated Cost Including Tabor	\$2,774.55
Costs without Tabor	\$2,094.00
Estimated Property Owners	0
Active Voters	1,047
Total Voters	1,047

*Estimated costs reflects Active voters and property owners as of the itme this estimate was created. Costs may change depending on participation from other entities. Property owners are estimated.

INTERGOVERNMENTAL AGREEMENT

This Agreement between the County Clerk and Recorder of Delta County (hereafter Clerk) and the Town of Paonia (hereafter Town) is to specify terms and procedures for the conduct of the 2024 Municipal Election which is scheduled for April 2, 2024.

1. **PURPOSE:** Pursuant to the terms of this agreement the Clerk and the Town agree to the scheduling of a Municipal Mail Ballot Election on April 2, 2024. This election shall be under the provisions of Title 31 of the Colorado Revised Statutes.
2. **DELEGATION OF AUTHORITY:** The Town hereby agrees to delegate and contract with the Clerk the responsibilities and duties which reside in the Town for the purpose of conducting the election.
 - The respective responsibilities between the Clerk and the Town shall be described on Exhibit A
3. **VOTER SERVICE AND POLLING CENTER LOCATIONS:** Voter Service and Polling Center Locations will be available on Election Day for voters to register to vote, vote in person, or vote on accessible voting equipment. Ballot drop off Locations will be available at several locations.
4. **ADDRESS LIBRARY:** The Clerk will send a list of addresses within the political subdivision and the Town will certify that the list is true and correct. Any discrepancies to the address library will need to be communicated to the Clerk no later than sixty days prior to the election.
5. **ELECTION JUDGES:** All Election Judges will be the responsibility of the Clerk.
6. **LEGAL NOTICES:** Pursuant to 31-10-501 published and posted notice of election, which is required to be published no later than 10 days before the election, will be the responsibility of the Clerk. All legal notices concerning the Town which are to be published prior to certification of the ballot content to the Clerk shall be the responsibility of the Town.
7. **BALLOT CONTENT:** In accordance with Colorado law, the ballot content must be certified to the Clerk by the Town, in its exact and final form, no later than 4:30 p.m. on February 2, 2024 electronically in plain text format to elections@deltacountyco.gov.
 - The ballot content must be certified in the order in which it will appear on the ballot
 - The Clerk will number the ballot issue's according to the order in which the measures are certified
 - The Clerk will not provide legal advice
 - The Clerk's office will provide a copy of the ballot layout to the Designated Election Official, or their designee, for proofreading before printing ballots
 - The Designated Election Official will return a signed copy of the ballot layout stating the wording is correct within 2 hours of receiving a proof
8. **TABOR NOTICES:** The Town shall follow the 2024 Tabor Notice Calendar with regard to filing dates, form, etc. to be filed with the Clerk. The Clerk will be responsible for the mailing of the Tabor notices.
 - February 16, 2024 is the last day to file written comments concerning local ballot issues with the Designated Election Official (Town)
 - February 20, 2024 is the last day for the Designated Election Official (Town) to deliver ballot issue notice to the Clerk
 - March 1, 2024 the Clerk will mail notice of a ballot issue election
9. **TESTING:** Conduct of the required tests of the voting system prior to the Election pursuant to C.R.S. 1-7-509 will be the responsibility of the Clerk. The Clerk will convene a Testing Board.
10. **CONDUCT OF THE MUNICIPAL ELECTION:** The Clerk will be responsible for coordinating and conducting the election in accordance of The Colorado Constitution, Colorado Revised Statutes, Secretary of State Election Rules, and HAVA requirements.
11. **VERIFICATION OF SIGNATURES:** In accordance with C.R.S. 31-10-910.3 the Clerk will be responsible for signature verification. Electors shall have until 8 days after the election to return the signature discrepancy affidavit and have their ballot counted.

- 12. **TABULATION OF BALLOTS:** All processes relating to the tabulation of ballots will be the responsibility of the Clerk.
 - Preliminary unofficial results will be available on the Delta County website www.deltacountyco.gov under news alerts on election night by 7:30 p.m. and will be updated once the tabulating is complete on Election Night
 - Hard copies of the unofficial results will be available in the office election night or if requested emailed the following morning

- 13. **CANVASS OF VOTES:** The canvass of votes will be the responsibility of the Town. Official results of the canvass will be provided.

- 14. **ALLOCATION OF COST OF ELECTION:** The Clerk will determine the cost allocation for each municipality participating in the Election.
 - The Town will reimburse the Clerk for its fair share of the costs, including but not limited to, publication cost, printing costs, mailing costs, judges' fees, employee overtime and mileage
 - The Town shall promptly pay the Delta County Clerk & Recorder in full with-in thirty days unless arrangements have been made ahead of time
 - The Town will need to supply the Clerk with contact information, including mailing address and electronic address for the Designated Election Official and any backup personnel if available

- 15. **CANCELLATION OF ELECTION:**
 - Any expenditure already incurred shall be the responsibility of the Town in the event the election is cancelled

- 16. **VENUE:** Venue for any dispute hereunder shall be in the District Court of Delta County.

- 17. **INDEMNIFICATION:** The Town agrees to indemnify, defend and hold harmless the Clerk from any and all loss, costs, demands or actions, arising out of or related to any actions, error or omissions of the Town in completing its responsibilities relating to the April 2, 2024 Municipal Election.

DELTA COUNTY CLERK AND RECORDER

TOWN OF PAONIA

DATE _____

DATE _____

THIS AGREEMENT MUST BE SIGNED AND RETURNED TO THE DELTA COUNTY CLERK AND RECORDER BY CLOSE OF BUSINESS JANUARY 23, 2024.



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Agenda Item #8 - Consideration of Approval of IGA with City of Delta for Building Inspection Services
SUBMITTED BY:	Stefen Wynn, Town Administrator
DATE:	1.6.24
BACKGROUND:	<p>The Town of Paonia is in the process of negotiating an Intergovernmental Agreement with the City of Delta to utilize the Delta's building inspector in Paonia. The agreement is nearly complete with a couple of final pieces that need to be negotiated such as how the City of Delta will be compensated. The Town of Paonia could ask for an invoice to be submitted each month for services for actual time spent on Paonia business, or it could go with a set monthly fee for the services provided by the City. Should the Town pursue a set monthly fee (as was negotiated in 2022), it would be reviewed after one year to see if the fee needs to be adjusted. The current iteration of the agreement includes two days worth of building inspection services and an average of (10) hours a week. Before finalizing an agreement, Staff would like to gather input from the Board on an approach to contracting with the City of Delta.</p>
BUDGET:	The Town has budgeted \$63,600 in the Building Department to cover services such as contemplated with this agreement.
RECOMMENDATION:	<p>RECOMMENDED MOTION: I move to approve the IGA with the City of Delta for Building Inspection Services as amended.</p>
ATTACHMENT:	Attachment A: 2022.06.17 Draft IGA Delta-Paonia Building Services

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF DELTA, CO AND THE TOWN OF PAONIA, CO
FOR BUILDING PLAN REVIEW AND INSPECTION SERVICES**

Commented [SC1]: Red text are things I am not sure about and could use some input.

THIS INTERGOVERNMENTAL AGREEMENT (“IGA”) is entered into this __ day of _____, 20__ by and between the CITY OF DELTA, COLORADO, a Colorado home rule municipality (“City”) and the TOWN OF PAONIA, COLORADO, a Colorado statutory town (“Town”).

RECITALS

WHEREAS, the Town of Paonia is in need of building services, including specifically building permit plan review and building inspection services;

WHEREAS, the City of Delta has a Community Development department with the experience necessary to provide needed building services;

WHEREAS, the City and Town have the power to enter into this IGA pursuant to C.R.S. 29-1-203; and

WHEREAS, the City and Town believe shared building services will benefit both entities by increasing capacity and coordination.

NOW THEREFORE, and in consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

- 1. The City shall:
 - a. Provide building services to the Town including:
 - i. Building permit application plan review pursuant to Paonia’s ordinances and adopted codes
 - ii. Building inspections for compliance with approved plans
 - iii. Support the administration of permits
 - iv. Coordinate building services with Town’s zoning and subdivision processes **consistent with Paonia ordinances and adopted codes**
 - v. **Answer general inquiries from the public about building permits**
 - vi. Such services shall not include: (i) review of plans for zoning or subdivision compliance; (ii) **electrical and plumbing plan review and inspections; (iii) code enforcement; (iv) participation in, and preparation of staff reports and other materials for, meetings of the Paonia Board of Trustees, Planning Commission, and Zoning Board of Adjustment, Building Code Board of Appeals, or any other board or commission of the Town**

Commented [NC2]: Are these items non-negotiable? Seems like the Town could benefit, particularly from code enforcement and electrical/plumbing review and inspections, if Delta were so willing.

Also, if they’re to provide some services of the “Building Inspector” as such term is used in Town ordinances and adopted codes, but not others, we may need to make some changes to the Town’s ordinances and amend the adopted codes to accommodate the approach.

Commented [SW3R2]: I’m hoping to retain Shums Coda strictly for digital plan reviews. As for Code Enforcement, until we can hire someone in a building/planning capacity, we’re going to have to use both myself and the Police Department for code enforcement actions.

- b. Provide City staff **and/or consultants** to complete the building services described above in a timely manner consistent with Town ordinances and adopted codes.
- c. The City will provide an **average** of ten (10) hours of building services to the Town per week, over the course of two (2) days.
- d. Provide a vehicle for travel from the City to the Town.

Commented [SC4]: We will track time and trips to be sure this is working out okay for both parties... we can adjust as needed.

2. The Town shall:

- a. With the City's support, **administer all permits** including supplying all application forms, receiving applications, collecting fees, tracking permits, keeping necessary files, **others**
- b. Notify the City when an application has been received by the Town

Commented [NC5]: The term "permit administration" would include inspections of the work, right? If so, this conflicts with Section 1(a)(ii). Moreover, wouldn't it be more efficient for the City to administer permits (collect fees, track completion, keep necessary files, etc.)? Town should be responsible for generating forms and notifying/forwarding applications to the City.

3. Term: The initial term of this IGA shall commence upon execution by all parties through _____ (one year). **Upon the expiration of the initial term and any renewal term, this IGA shall automatically renew for an additional one-year period (a "renewal term")**, subject to annual appropriation of funds for services rendered, and unless otherwise terminated in accordance with the provisions of this agreement.

Commented [SW6R5]: Agreed.

4. Payment: As the City's exclusive compensation for services rendered under this IGA, the Town shall provide a payment of \$ _____ per month to the City. Payments are to be **made monthly**. The monthly rate shall be reviewed by the parties once annually. Any change to the City's monthly rate shall require at least 60 days' written notice to the Town, during which period the Town may decide to terminate the IGA if the Town finds the rate increase excessive, unreasonable, or otherwise objectionable.

Commented [SC7]: Elyse, let me know if you want to discuss setting a rate. Here is my initial guess:
 (4 hours * building official's loaded rate of about \$50) +
 (6 hours* building inspector's loaded rate of about \$44)
 * 52 weeks = 24,128/12 = \$2,010.67 per month
 +
 \$0.56 fed mileage reimbursement rate *60 miles round trip *2 per week * 52 = \$3,494.40/12 = 291.20 per month
 =
 \$2,301.87

This seems low to me... thoughts?

5. Communication: The City and Town shall each select a primary point of contact and all communications related to the performance of duties defined in this IGA shall be conducted solely between the points of contact. Additionally, the key City staff involved in providing the shared services described in this IGA shall report as needed to the Town's Administrator, or authorized designee.

Commented [NC8]: In arrears or up-front?

6. Amendments: Amendments to this IGA may only occur upon agreement of both the City Manager and Town Administrator. Any amendments must be in writing and signed by both administrators.

7. Termination: Either the City or Town may terminate this IGA by providing the other party with at least 30 day's advanced written notice of termination. Such notice shall be provided to the City Manager or the Town Administrator, as applicable.

8. Quality of Work: City shall exercise in its performance of the building services hereunder in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

- 9. Independent Contractor: It is the expressed intent of the parties that City personnel performing services for the Town under this IGA are not employees, agents, officers, or servants of the Town, and that:
 - a. CITY SHALL SATISFY ALL TAX AND OTHER GOVERNMENTALLY IMPOSED RESPONSIBILITIES INCLUDING, BUT NOT LIMITED TO, PAYMENT OF STATE, FEDERAL AND SOCIAL SECURITY TAXES, UNEMPLOYMENT TAXES, WORKERS' COMPENSATION AND SELF-EMPLOYMENT TAXES. NO STATE, FEDERAL OR LOCAL TAXES OF ANY KIND SHALL BE WITHHELD OR PAID BY THE TOWN.
 - b. CITY'S EMPLOYEES AND OFFICERS ARE NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS EXCEPT AS MAY BE PROVIDED BY THE CITY NOR TO UNEMPLOYMENT INSURANCE BENEFITS UNLESS UNEMPLOYMENT COMPENSATION COVERAGE IS PROVIDED BY THE CITY OR SOME ENTITY OTHER THAN THE TOWN.

- 10. Documents. All computer input and output, analyses, plans, documents photographic images, tests, maps, surveys, electronic files and written material of any kind generated in the performance of this IGA or developed for the Town in performance of the City's services are and shall remain the sole and exclusive property of the Town. All such materials shall be promptly provided to the Town upon request therefor and at the time of termination of this IGA, without further charge or expense to the Town and in hardcopy or an electronic format acceptable to the Town, or both, as the Town shall determine. City shall not provide copies of any such material to any other party without the prior written consent of the Town. City shall not use or disclose confidential information of the Town for purposes unrelated to performance of this Agreement without the Town's written consent.

- 11. Liability. Each party shall be responsible for its own acts, errors, and omissions, and for the acts, errors, or omissions of such party's employees, officers, and agents, under this IGA. The parties are advised to procure and maintain policies of insurance in types and amounts sufficient to cover such responsibilities.

This Intergovernmental Agreement (IGA) is dated _____, 20__, between the City of Delta ("Delta") and the Town of Paonia, CO ("Town").

City of Delta

Attest

Kevin Carlson, Mayor

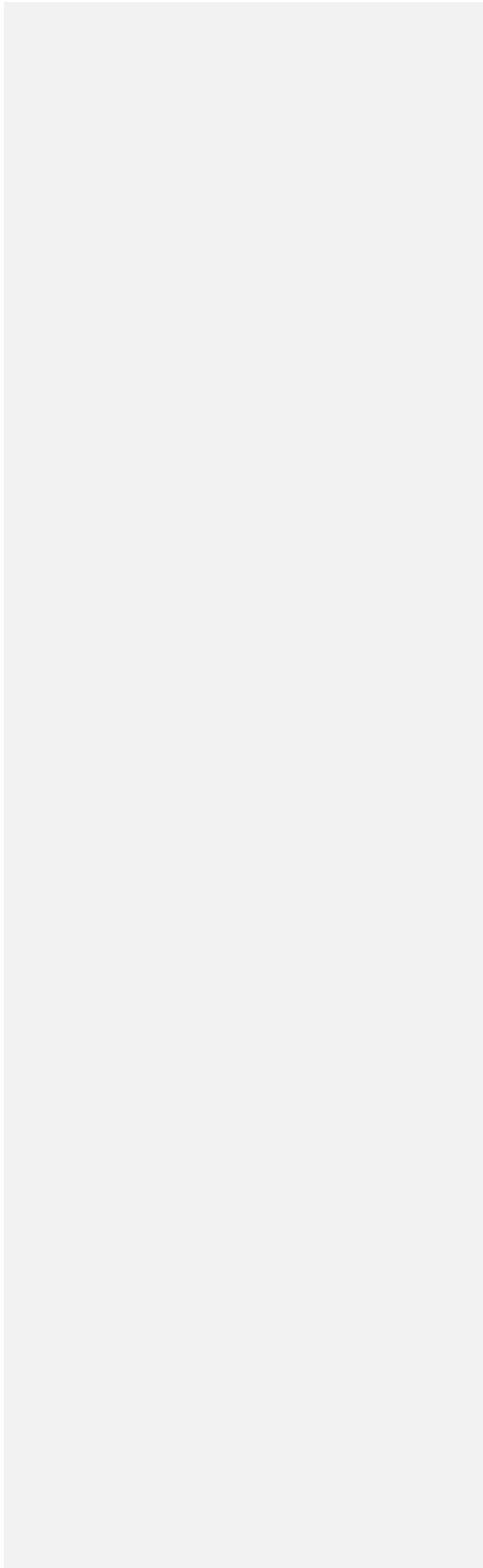
Jolene Nelson, Clerk

Town of Paonia, Colorado

Attest

Mary Bachran, Mayor

Samira Vetter, Town Clerk





**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Agenda Item #9 - Consideration of Approval of RFQ for Hydrogeological Study
SUBMITTED BY:	Stefen Wynn, Town Administrator
DATE:	1/6/2024
BACKGROUND:	The three finalists that were selected for further questions during the December 12, 2023 Board Meeting have submitted their responses. Intera, SGM and WWE have all made their submissions by the deadline and have answered the questions in full. Each of the consultants have listed various forms of subsurface exploration that would be employed to map the features of the Paonia Springs System. Upon reviewing the responses, it is the opinion of the Town Administrator that the consultant with the best approach to capturing the information that the Town needs to adequately map its Spring System is Wright Water Engineers.
BUDGET:	FY-2024 Budgeted: \$197,973 to complete the Study
RECOMMENDATION:	RECOMMENDED MOTION: I move to approve the proposal from Wright Water Engineers for the Hydrogeological Study.
ATTACHMENT:	Attachment A: SGM Answers Attachment B: Intera Answers Attachment C: WWE Answers

January 4, 2024

Stefen Wynn, *Town Administrator*
Town of Paonia
214 Grand Ave. / PO Box 460
Paonia, CO 81428

RE: SGM’s Response to Questions for Finalists – RFQ 2023-04 Hydrogeological Study

Dear Mr. Wynn and Selection Committee Members:

We appreciate the opportunity to provide additional information regarding SGM’s Statement of Qualifications (SOQ)/Proposal prepared for the Town of Paonia’s RFQ 2023-04 Hydrogeological Study. We understand the importance of this decision for the Town and that the data collection and analyses will significantly impact the Paonia community. We believe it is important that the selected company can effectively execute the hydrogeological study in a way that aligns with the Town’s goal of assessing water supply reliability and enhancing drought resilience in the hope of removing the moratorium on new water taps.

SGM understands and values your concerns and questions regarding our approach. Our team is confident in our ability to meet and exceed your expectations. We have staff with statewide experience, who are based on the West Slope of Colorado and well versed with the complex geology in the North Fork Valley and the resultant hydrogeology — we understand the diverse array of water rights issues that are associated with natural spring derived water supplies. We are poised to lead this project by using our West Slope experience on similar projects coupled with the relationships we’ve fostered with local, state, and federal regulatory agencies; funding entities such as the Colorado Water Conservation Board, Colorado River District, and Gunnison Basin Roundtable; and dozens of water rights attorneys with which we are currently working, should the need arise. You’re familiar with SGM, and we’re eager to introduce you to the additional team members we’ve selected to lead the Town’s Hydrogeological Study efforts.

Below are SGM’s responses to the questions issued by the Town on December 21, 2023:

1) Please provide additional information regarding the means and methods proposed for investigating the hydrogeology of the Town’s raw water collection system.

We understand the Town is working with RESPEC and Mountain Peaks Controls to install new monitoring devices in 2024 at four of the existing spring collection sites (German Springs/Lake Fork, Old Original, Spor, and Mays Gelwick). We understand the purpose of the Town’s Hydrogeological Study is to collect additional data that can be used in conjunction with the Town’s historical and future spring measurement data to understand and then evaluate the aquifer systems from which the Town’s springs originate. SGM’s goal is to collect new, meaningful data to help understand the underlying geology and spring systems, which can be quickly and effortlessly incorporated into the Town’s existing ArcGIS database for additional modeling and analyses. **SGM has considered using geophysical surveys for this project and does not believe it is the best option for the Town’s**

Study because the data collected is broad-brush and doesn't provide the detail needed for your critical decisions.

Our review of the available geologic information found that the springs vary in their geologic settings. Some of these springs are within the large landslide complexes, some in rock glaciers and their associated mud moraines. In contrast, others are associated with debris-flow valley fill and alluvial fans. What most of the springs have in common is that they are primarily derived from the contact of the more hydrologically conductive unconsolidated deposits (overburden) with the less permeable bedrock (Mancos Shale) or fined-grained materials. They are “contact” springs.

In many of the spring areas, the landslide deposits are at and/or near the surface, which may present challenges in coupling the equipment/probes to the underlying materials. Further, many near-surface geophysical methods rely on electromagnetic fields influenced by conductive materials, such as pipelines, metal buildings, or the water table, which is often more conductive than the surrounding rock. Geophysical methods may estimate the water table elevation at a point in time but may not penetrate below the water table to establish the overall thickness of the unconsolidated deposits atop the Mancos Shale. In addition, steep hillsides can result in data processing challenges, limiting the results' scalability to nearby locations. These challenges may degrade the quality of the collected data or require significant data processing to amplify the signal and reduce the ambient noise.

We also understand the springs are predominantly contact springs, which occur when the downward movement of water is restricted by an underlying confining layer and the elevation of the water table reaches (or exceeds) the ground surface. We do not believe that the springs are controlled or dominated by large fracture zones. Rather, we understand that the snowmelt above the spring areas percolates through the landslide and unconsolidated deposits perpendicular to the basin surface contours and daylighted as contact springs. Finally, geophysical methods typically require verification of the data processing and interpretation, which is often completed by installing a monitoring well or collection of wells to see if the encountered conditions match those predicted through the geophysical technique. Therefore, given the varied geologic conditions, large spatial distribution, and elevation changes around the springs, along with the ultimate need to verify geophysical results, **SGM recommends the Town consider using the available budget to drill more monitoring wells at its existing spring collection areas**, which we believe is a better use of project funding.

The Town knows where its springs are located, and we think the best way to understand the local aquifers is to **construct three monitoring wells at each of four to five of the existing spring complexes and to equip those monitoring wells with water pressure transducers**. The monitoring wells and sensors will begin to collect meaningful data that, over time, will be used to understand the relationship between the annual snowmelt and runoff directly, determine fluctuations in the water table near the spring systems, allow for water quality sampling, and accurately determine the thickness of the aquifer. Ultimately, the collected data will provide the basis for determining the reliability, resiliency, and yield of the Town's springs. Moreover, after the study is completed, data can be collected in the monitoring wells and evaluated to assess whether conditions are changing and be used for further action by the Town. As a side note, ongoing monitoring continues in wells used for the Red Mesa Aquifer study, completed years ago by SGM. The data is used to assess the health of the

aquifer and help the La Plata Water Conservancy District make critical water management decisions. SGM believes Paonia should be afforded the ability to do the same.

As requested, SGM has expounded upon the approach we listed in Task 2 of the SOQ/Proposal to illustrate the approach to the project we recommend the Town complete.

- 1.1. SGM will use the available 1-meter digital elevation models and Light Detection and Ranging (LiDAR) data from the USGS and Colorado Hazard Mapping to delineate slump block, scarps, and other geological features, along with the basin catchment areas for each spring system. SGM has drone surveying capabilities, which could be deployed, but we've found the LiDAR datasets to be more accurate than elevation data collected through drone photogrammetry, especially in heavily vegetated areas.
- 1.2. SGM will conduct a site visit of each spring system, confirm existing geological mapping, and note any significant site features such as slump blocks, limits of the moraine deposits, fault scarps, etc. This visit, in conjunction with the mapping, will be used to select monitoring well locations.
- 1.3. SGM will permit and work with a licensed well contractor to install three monitoring wells near each of four to five of the Town's primary spring systems for a total of 12-15 monitoring wells. At this point in time, SGM is initially considering the Lake Fork/German Springs, Old Original/Reynolds Creek Springs, Corral Springs, and Gelwick Springs as the primary targets, but will determine the final recommendation after the project kickoff meeting, discussions with Town staff, field work, and full review of historical information.
- 1.4. SGM will oversee and document the drilling and installation of the wells, while completing detailed geologic investigations in the drilling areas. Data collected would include:
 - 1.4.1. Soil/drilling samples
 - 1.4.2. Static water level measurements
 - 1.4.3. Depth to bedrock
- 1.5. SGM will install a water pressure transducer in each well to initiate a long-term groundwater monitoring study.
- 1.6. SGM will perform a slug test at each monitoring well to measure the aquifer's transmissivity.
- 1.7. SGM will evaluate the feasibility of installing a single snow stake with a protected game camera near the springs so that the amount of snow and timing of runoff can be determined to evaluate the relationship between the springs' discharge and the timing of the snowmelt.

Ultimately, we think the Town can best leverage the grant funds it's received by installing monitoring wells to measure the aquifers' thickness and hydrogeology and to facilitate the ongoing collection of water level data to understand the actual flow and timing of the water level changes in response to snowmelt off of Mount Lamborn and Landsend Peak. Further, the data collected in the field and during drilling can directly be incorporated into your existing ArcGIS database to build surfaces, complete spatial analyses, and develop a regional model to approximate the flow characteristics, hydrologic gradient, flow direction, and timing of water through the unconsolidated deposits. We think this approach will save time and money, allowing for more information to be gathered in the project area than if geophysical surveys were completed.

2) What information will be collected, and how can this information be used by the Town to project/estimate water supply in the future?

- 2.1 During drilling, SGM will measure the depth to bedrock and static water level at each of the 12 to 15 monitoring wells.
 - 2.1.1 This will allow SGM to calculate the aquifer's saturated and overall thickness. Understanding the overall thickness of the aquifer near the individual springs is critical to provide strategies during Phase 2 of the Hydrogeological study to slow, spread, and sink the available groundwater to support optimal discharge from the springs.
 - 2.1.2 The groundwater gradient can be determined at each spring site using the static water level data at all three nearby monitoring wells to create localized groundwater contours to calculate the direction of flow.
- 2.2 Once the pressure transducers are deployed in each monitoring well, the sensors will automatically collect the equivalent water level depth, likely on an 8- to 12-hour interval.
 - 2.2.1 The data will monitor the change in the water table throughout subsequent hydrologic cycles, which will be used to determine the recharge from upstream snowmelt, the predominant flow direction of groundwater, and any seasonal changes. Understanding both the rate of change and the magnitude of the change in the water table elevation over time at individual springs is critical to provide strategies during Phase 2 of the Hydrogeological study to slow, spread, and sink the available groundwater to support optimal discharge from the springs.
- 2.3 After the completion of the wells and deployment of the pressure transducers, SGM will conduct a slug test to evaluate the aquifer's transmissivity, which is a determination of the volume of water flowing through a cross-sectional area in a given amount of time, often expressed as gallons per day, per foot (gpd/ft). This information, along with the saturated thickness, can be used to determine the aquifer's hydraulic conductivity to evaluate the ability of water to move through the aquifer, which affects the timing between snowmelt runoff and the peak discharge rates at the springs.
- 2.4 Should SGM and the Town determine that a simple snowstake should be installed near one of the springs, SGM would install a staff gauge with a protected game camera that would regularly take a picture of the staff gauge to determine the amount of snow and timing of runoff. Depending upon the cellphone signal strength at the final location, an automated transmission of snow stake photos may be possible. SGM will also evaluate the nearby NRCS SNOTEL stations to see if any of those locations represent snow accumulation on Mount Lamborn and Landsend Peak.

The pressure transducer data should be collected, downloaded, and incorporated into a database for the long-term hydrogeologic study regularly, such as quarterly. SGM will install the pressure transducer sensors, complete the initial data download, and set up the database in Microsoft Excel for the Town's long-term hydrological study use. We believe the data collection methodology we've recommended will provide widespread and useful data to initiate the hydrogeological model development and to use the model and collected data to complete Phases 2 and 3 of the Town's long-term investigation.

Finally, SGM's recommended data should be evaluated alongside the springs' flow/discharge measurements from its existing meters along with the four new meters that will be installed during 2024. All of this data should be considered when completing the hydrogeological study.

3) A final draft presentation to the Board of Trustees was referenced in the RFQ for October 2024, but in retrospect, the Town doesn't believe that enough data could be gathered from Spring metering by that time. What is your proposal for gathering data from Raw Water Spring Metering and how integral do you believe that data to be for a Final Report?

As stated in our original SOP/Proposal, the ideal duration for collecting data for a spring monitoring program should occur over a period of at least one to three years. The geologic setting of the study area is complex and the more hydrologic cycles that data can be collected, the more accurate and meaningful the analyses will be. Therefore, we agree that more time is needed to gather representative amounts of data on which the hydrogeological analyses and findings of the study could be based. SGM can prepare a final report by the October 2024 deadline summarizing the work completed and the preliminary findings. However, we do not believe an adequate amount of data can be collected and processed to fully model the hydrogeology near the Town's springs by October 2024. Therefore, we are not opposed to extending the project deadline to allow for more data to be collected and analyzed. We will support the Town in the direction in which it wishes to proceed.

Thank you for considering SGM's additional responses. We believe our approach to completing this study will result in more subsurface data than using geophysics and can directly be incorporated into the Town's ArcGIS database for modeling and analyses. We are happy to discuss our approach or to clarify any remaining questions about our original proposal or this supplemental information.

Please do not hesitate to contact me at 970.385.2340 / davids@sgm-inc.com. We look forward to working with you on this exciting project.

Sincerely,
SGM



David Schiowitz, PG
Senior Consultant | Project Manager



N. Jordan Dimick, PE
Senior Engineer II | Co-Project Manager

January 4, 2024

Mr. Stefen Wynn
Town Administrator
Town of Paonia
214 Grand Avenue
Paonia, CO 81428

**RE: Response to Further Questions for Finalists to Request for Qualifications (RFQ) – 2023-04
Hydrogeological Study**

Dear Mr. Wynn and Members of the Selection Committee,

INTERA Incorporated (INTERA) is pleased to submit this response to Further Questions for Finalists. For the last 50 years, INTERA's core business has been focused on helping municipal clients and water providers with solving sophisticated groundwater problems including spring systems under a variety of geologic and hydrogeologic settings including those similar to the Town of Paonia (also referred to as the "Town"). Given the numerous hydrogeological studies that we and our long-term teaming partner Collier Consulting (Collier) have completed, we know what it takes to make this study a success. The example projects we provided in our proposal clearly show that INTERA and Collier are not strangers to the Colorado West Slope. We both successfully executed projects that demonstrate our knowledge of West Slope water issues. Some of these projects are geophysical surveys in the Gunnison River Basin similar to those proposed for studying the Town's spring system. This spring hydrogeology study is no different than other studies that we have previously done, and our answers below will help clarify our proposal.

Hiring INTERA is a risk-free choice for the Town, as our approach significantly reduces key uncertainties. By employing a methodology designed to provide a comprehensive understanding of the aquifer system, INTERA ensures that their assessments will be based on solid data and thorough analysis, thereby minimizing assumptions and enhancing reliability. Our proposed approach considers the Town's requested study has two aspects. The first aspect is to understand the spring hydrogeology system. This involves addressing crucial questions such as determining the extent of the spring complexes' reliance on a shallow groundwater system. It also seeks to ascertain whether there is a deeper groundwater component that plays a vital role in maintaining consistent flows. Understanding these aspects is essential for a complete and accurate assessment of the groundwater system's dynamics. Understanding these dynamics will allow the Town to better develop their spring collection system or install mitigation measures should spring flow decrease. The other aspect is determining the connection between climate and spring flow and using that connection to predict spring flows under various climatological conditions. Understanding this aspect will allow the Town to estimate future spring flow rates or understand potential timing for mitigation measures based on climate trends.

Compared to the other two finalists, our approach is the only one that focuses on investigating the spring hydrogeology system down to 80 (and if needed to 100 feet) as described below. Focusing solely on the shallow geology near the springs using piezometers or a mass balance model may not provide a full picture of the spring system and the hydrogeology that drives spring flows. Using geophysics allows for obtaining a wider image of the subsurface than could be obtained from drilling alone. However, collecting and interpreting geophysical data is a complex endeavor, which requires a team of trained professionals. Although our internal team at INTERA possesses considerable experience in geophysics, we have elected to collaborate with Collier, a company known for its team's extensive expertise in conducting and interpreting geophysical surveys. This partnership enhances our capabilities and ensures the highest quality in our geophysical analysis and interpretations. By combining high-quality geophysical surveys with data gathered during drilling, we can thoroughly understand the aquifer system, thereby guiding the implementation of optimal management strategies for a sustainable water future for the Town.

As shown in our proposal, we reduced our field crew rates by 14% to 23% to account for any additional travel from our office to the Town. Our proposal was written so that each task builds on the previous one to develop a holistic understanding of the spring hydrogeology. As tasks are completed and the understanding of the spring hydrogeology grows, additional tasks may be deemed unnecessary to save on the cost of the project.

1. Please provide additional information regarding the means and methods proposed for investigating the hydrogeology of the Town's raw water collection system.

The Town's raw water collection system is derived from a series of springs with a wide spatial distribution. In INTERA's view, it would not be cost-effective to study every single spring. Therefore, in our proposal, INTERA recommended focusing on a few spring complexes. Task 1, the Literature Review, and Task 2.a, the Site Visit, in conjunction with meetings with the Town and their Water Engineer, will decide which complexes to focus on.

In our proposal, INTERA provided a holistic approach to investigating the hydrogeology of each chosen spring complex. Each task in our proposal builds on the previous one allowing for adjustments, as needed, to the scope. For instance, if geophysics and drilling results are explicitly clear of the spring hydrogeology then, with consultation of the Town, we may decide against isotope sampling or another task to save cost.

Our holistic approach includes collecting images of the subsurface hydrogeology up to 100 feet deep using geophysical surveying techniques. The proposals by the other two finalists would primarily investigate the shallow hydrogeology and/or only develop a model of the site hydrology (i.e., assume that springflows are only controlled by snowpack/precipitation/surface water/shallow groundwater) and may not capture the mechanics of the hydrogeologic system that control the Town's springflows. We note that another finalist suggested building a MODFLOW groundwater model, which is not included in their cost. INTERA has 50 years' experience focusing on groundwater modeling and hydrogeologic investigations. Building a groundwater model without sufficient spatial and temporal data would not be a cost-effective approach. As previously mentioned, the deeper hydrogeology may be a significant component of the spring flow, but also, should aquifer levels drop such that spring flow stops, our proposal provides data for the Town to use to design mitigation measures.

Our geophysical survey will provide imagery of geologic contacts, large fractures, and the water-bearing zone(s) in the subsurface that supply water to the springs. INTERA has proposed to use a geophysics survey-specific company (Collier) to perform these surveys. In our experience, it is better to have a geophysics company choose the proper methodology and perform and interpret the surveys instead of performing the surveys in-house. INTERA, as opposed to the other candidates, has proposed borehole drilling of three test holes, each up to 80 feet in depth near the spring complexes of note, to determine the lithology and to assist in interpreting the geophysical surveys.

The drilling will allow for construction of monitoring wells. Monitoring wells will be outfitted with transducers to allow for time-series data collection of water levels over time and seasons. These data should be used to correlate with springflow rates (once metered), precipitation data, and can be used to calibrate a model for estimating future scenarios of water levels and associated spring production. In addition, the drilling results can be used to design water wells to replace spring boxes in case springflows decline or stop. Further, INTERA has extensive local experience with water rights and well design and can interpret and translate proper water rights from spring boxes to groundwater wells.

To maintain springflow, a clear understanding of the subsurface geology and groundwater is necessary (only investigating the shallow aquifer may prove to be insufficient). As mentioned in our proposal, what is the mechanism of springflow? Is it groundwater flowing in alluvium above the relatively impermeable Mancos Shale? Does it flow within a higher permeable layer (siltstone, sandstone) in the Mancos Shale and flow upward within a fracture zone within the Mancos Shale? Each of these pathways has strong implications for the means in which the Town can ensure full capture of their legal rights to each spring. The geophysics coupled with drilling, and isotope sampling will determine the pathway(s). Understanding these pathways is necessary to determine the means and methods to ensure springflow rates (i.e., impoundment of shallow groundwater) or, in a scenario where springflow source is deeper and declining, drilling wells to develop the deeper groundwater which historically has comprised the springflow.

Task 3, as provided by the Town, was specified as Hydrological Modeling. INTERA has been a groundwater-focused modeling firm for the last 50 years. INTERA believes modeling is a necessary step to determine the means and methods for projecting the Town's future water supply under a variety of possible climate scenarios. In our proposal, we specifically mentioned the lack of data availability for reasonable modeling to continue with this step. A robust dataset is necessary for construction of a useful model. Without a robust dataset, the uncertainty of a model (leading to a wide range of modeled estimates) can be too great for predicting future water supply. It is our opinion that the Town should outfit and continue to gather springflow meter data for at least a year to correlate to atmospheric (precipitation and temperature) data. As atmospheric conditions (i.e., precipitation and temperature) can fluctuate year to year (under El Niño, La Niña conditions), multiple years of data (better, decades) are better to determine a likely future trend of springflow.

In lieu of the proposed modeling under Task 3, INTERA proposed sampling for water quality. The samples are to be tested for isotopes. The isotope analyses will assist in telling the age of the water flowing to each tested spring complex. Knowing the isotopic age will help define the age of the springwater from precipitation to capture at the springbox(es) and is another methodology which, in conjunction with the geophysics and drilling of Task 2, will determine flowpaths. Understanding the flowpath of the raw water supply allows the Town, INTERA, and the Town's Water Engineer to determine the best methodology to preserve spring flow, or if not possible, extract the Town's legal

right(s) to water through well pumping. INTERA's proposed approach is comprehensive, flexible, relies on multiple data types, which would therefore minimize risk and ensure the success of this investigation.

As requested by the Town, Task 4 is a Spring Monitoring Program. Tasks 1 through 3 will help identify those springs that are essential to monitoring. INTERA plans to work with the Town and their Water Engineer, under Tasks 1 through 3, 7, and 9, to determine the best location for metering each Spring. This will be based on the ability of the meters to measure flow, the location where the pipe is definitely determined to be full, and the requirements of the meter(s). INTERA staff have previously been certified meter testers and understand the requirements for accurate installation.

Task 4 leads into Task 5. Task 5 was put forward by the Town and includes processing the Spring Monitoring Data. Based on comments from the Town, equipment to monitor and develop a dataset of the Springs will not be installed nor data collected prior to completion of this project. INTERA's initial interpretation of the proposal was to collate the spring monitoring data with precipitation/temperature data available from the nearest atmospheric station. These data are essential for developing a reasonable model to predict springflows. However, as these data will not be available, and Spring Monitoring Data collection will not occur during this phase of the Study, this task will not be able to be completed. However, INTERA WILL be installing transducers in each monitoring well constructed near the predetermined spring complexes. These data will, or should, be used to correlate groundwater levels to springflow rates once available, which can be further related to atmospheric data. These correlations will, or should, be used to determine the means and methods to preserve collection of water under the Town's legal rights (spring boxes, impoundment, or wells). INTERA will provide a dataset, which includes groundwater level data and climate data from the nearest precipitation station(s) (temperature, precipitation). However, as there will only be a few months' of data collection during this phase of the study, correlation between the two datasets will not be possible. However, we do not believe the correlation is necessary to understanding the spring hydrogeology.

2. What information will be collected, and how can this information be used by the Town to project/estimate water supply in the future?

Subsurface imaging and drilling will provide groundwater flowpaths to the spring complexes of study. These data can be used to understand which options are available to the Town for ensuring spring flow such as surface or subsurface impoundment, or if not possible or economically feasible, water well design for deeper flowing groundwater.

Isotope sampling will provide an age for the groundwater, which supplies the raw water supply. INTERA aims to conduct groundwater sampling in late summer, coinciding with the annual minimum in springflow. This timing is strategic as water supplies are most vulnerable then, and the isotopic age ratios are not influenced by recent snowmelt. Sampling during this period provides crucial information: if the groundwater appears older, it implies that the springflow during this critical period is predominantly fed by deeper flowpaths, indicating a reduced dependence on the current year's snowpack. Instead, it suggests a reliance on longer term precipitation trends spanning several years or decades. Conversely, younger groundwater age indicates a more seasonal system, heavily reliant on the current year's snowpack and late-season rainfall. This distinction is vital for understanding and managing the water system's response to varying climatic conditions.

Lithologic analysis of drill cuttings will be provided and can be used to design future water wells or develop a plan for a shallow impoundment to enhance springflow rates. Further, sieve analysis of

lithologic samples can be performed to estimate hydraulic conductivity of the aquifer material. Hydraulic conductivity provides a rate at which groundwater flows through an aquifer that can be used to time snowmelt to each spring complex based solely on the distance. This parameter will be required to develop an accurate numerical model for the Town.

The Town can use the monitoring wells for testing the aquifer materials for hydraulic conductivity as well. The Town can use the monitoring wells for periodic water quality sampling to determine if water quality changes seasonally or as a result of climatological changes. Further, the monitoring wells will be outfitted with transducers with remote upload capabilities. This will provide a groundwater level dataset in real-time for the Town to correlate to springflow rates, when available. The Town can use that correlation to predict springflow rates or as a warning for reduced springflow. For example, the Town will know at X groundwater level in a nearby monitoring well to a certain spring that it will stop flowing or be reduced in flow in and the timing (in hours or days) to expect that reduction. Once correlated with climate data, the Town can use this dataset to predict time-based springflow rates as related to snowpack levels and temperature. Our project principal Shaden Musleh attended the Town's Board of Trustee meeting last month. During the meeting, there was discussion about the availability of 2 years of flow data that have not been correlated. Although is not needed for our proposed approach, such data will be reviewed and analyzed for further correlations if provided.

3. A final draft presentation to the Board of Trustees was referenced in the RFQ for October 2024, but in retrospect, the Town doesn't believe that enough data could be gathered from Spring metering by that time. What is your proposal for gathering data from Raw Water Spring Metering and how integral do you believe that data to be for a final report?

INTERA was under the assumption that protection of the Town's raw water supply is paramount. In order to protect the Town's raw water supply, the Town and their Water Engineer need to first understand the groundwater hydrogeology, which feeds the springs that comprise the Town's raw water supply. INTERA's proposal focuses on this aspect. Understanding the groundwater-springflow hydrogeology will be essential to determining the means and methods to ensuring the Town's raw water supply is fully captured under future conditions.

Secondarily is understanding the impact, or resiliency, of spring flowrates to atmospheric (precipitation, temperature) fluctuations. Understanding this connection will provide an estimate to the timing of the impact of atmospheric fluctuations and the resultant need for mitigation measures. A correlation of atmospheric fluctuations to groundwater levels (as measured in the monitoring wells) or springflow rates (as measured by the spring meters) will not be possible given the timeframe of this project. INTERA's final product will provide an analysis of a few months' of groundwater level data, an historic climate trend, and the means for the Town to gather long-term, real-time monitoring of groundwater levels. These datasets can be used by the Town, their Water Engineer, or a consultant such as INTERA, to correlate springflow rates to climate and groundwater data.

Once correlated, INTERA believes a model can be effectively built and accurately calibrated so that the Town can estimate its future water supply under a variety of possible atmospheric conditions. Without a flowmeter dataset and associated model, any estimate of water supply by ANY CONSULTANT is highly suspect. Under our proposal, INTERA can determine the Spring Hydrogeology for the Town raw water supply and the potential means or methods to maintain that supply. With the data limitations espoused by the Town, INTERA can provide a general estimate of future water supply resiliency, however these data will have a large level of uncertainty, and timing for the need of mitigation measures would be

highly suspect. With INTERA's proposal we will provide the Town an understanding of the spring hydrogeology, which feeds their raw water supply and possible mitigation measures to ensure springflow should it decline.

Sincerely,

INTERA Incorporated



Reid Polmanteer, PG
Project Manager, Senior Hydrogeologist



Shaden Musleh, PE
Project Principal, CO WR&S Lead

Enclosure

Via Email: StefenW@TownofPaonia.com

Stefen Wynn, Town Administrator, Town of Paonia
214 Grand Ave.
Paonia, CO 81428

Re: Further Questions for Finalists for Hydrogeological Study for Town of Paonia

Dear Mr. Wynn:

Thank you for the opportunity to expound on the proposed scope of work and statement of qualifications of Wright Water Engineers, Inc. (WWE) for the Town of Paonia hydrogeological study to facilitate the success of the groundwater spring redevelopment plan. We have provided a short background section on the local geology to help clarify the purpose of the hydrogeological study, followed by the Town Board of Trustees' questions and WWE's responses to these questions.

BACKGROUND

The Town's raw water supply is vital to its existence and future. It is well documented that the Town developed several groundwater springs as its primary water supply resource. The Town's groundwater springs have senior water rights dating back to the 1880s, meaning the springs are always in priority, have generally provided adequate yield for over 100 years, and provide water of high quality that requires only minor treatment to meet drinking water quality standards. WWE would like to emphasize the significance of these groundwater springs, which are irreplaceable, and conservative measures must be taken to ensure these groundwater springs are not inadvertently damaged or destroyed.

WWE has represented Mountain Coal Company's West Elk Mine in water resources engineering and hydrogeological studies for over 40 years, which has allowed WWE to develop a strong working knowledge of the local water rights, the importance of groundwater springs in the area, and the geology of the Paonia Quadrangle. WWE is actively working on a substitute water supply plan for the West Elk Mine in the North Fork and Minnesota Creek drainage basins and performs annual subsidence evaluations to assess potential impacts to the hydrogeological conditions. Mountain Coal Company owns water taps from the Town and has a strong interest in the success of this project. This knowledge, along with the supplemental reports and information provided by the Town, has assisted WWE in the development of the proposed scope of work for the hydrogeological study. As a Colorado-focused firm with offices only located in Colorado and over 60 years of developing sustainable water resources solutions, WWE understands the intricacies of Colorado's western slope mountain hydrology and has applied that understanding to the development of our scope of work.

A detailed study of the local geology has been prepared and published by the Colorado Geological Survey (CGS) for the Paonia Quadrangle in Open-File Report 15-07 (OFR 15-07). Generally, the Town's groundwater springs are expressed along the western sides of Mt. Lamborn basin at the middle elevations of the basin at approximately 7,000 to 8,000 feet. The water supply source, otherwise referred to as recharge for these groundwater springs, is snowmelt from the higher elevations within the basin. A spring, by definition, is a location where the groundwater emerges above the surrounding land surface. This is generally the result of the outcropping or sub-cropping of a relatively impermeable geologic formation (Mancos Shale) on top of which the groundwater migrates. In other cases, the spring may be the result of groundwater movement along sufficiently open fractures or faults within a geologic unit that allows transport of the groundwater resource in a downgradient direction. Sometimes both mechanisms can function simultaneously or in adjoining portions of a spring system. Figures 1 and 2

vegetation or a wetland ecosystem. Figure 4 below provides photographs of the complexity of the landslide deposit and the geologic setting of the groundwater springs.

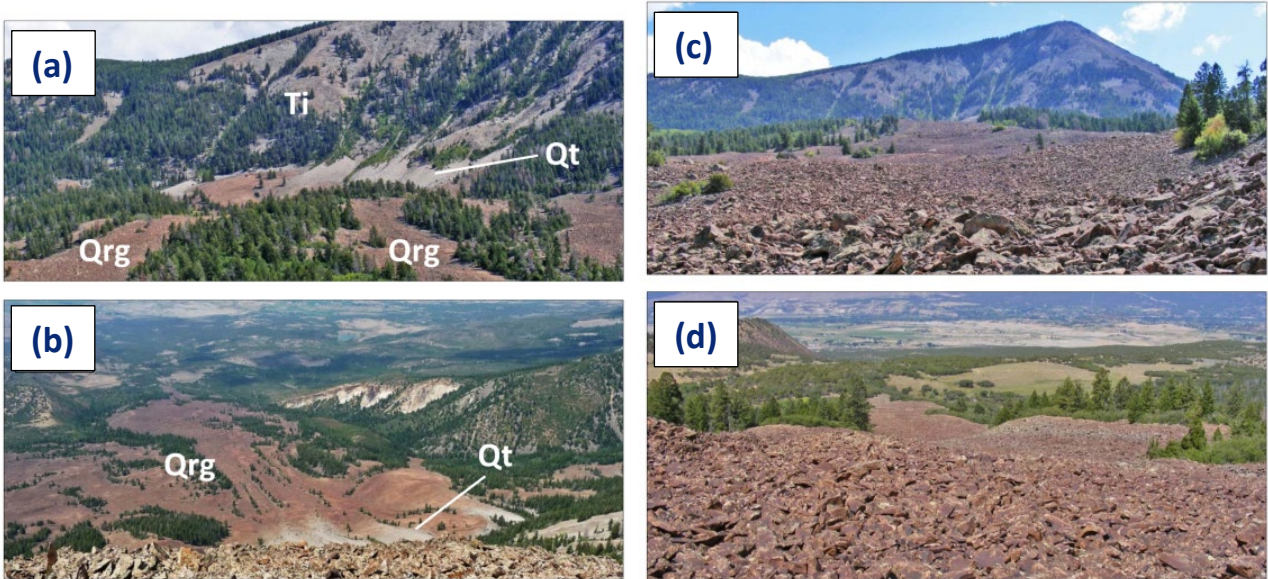


Figure 3. Photographs of the talus and rock glacier deposits on the northwestern side of Landsend Peak. Images (a) and (b) show details of the surface of the rock glacier deposits. Images (c) and (d) show the recharge source for the groundwater springs (CGS-OFR 15-07).

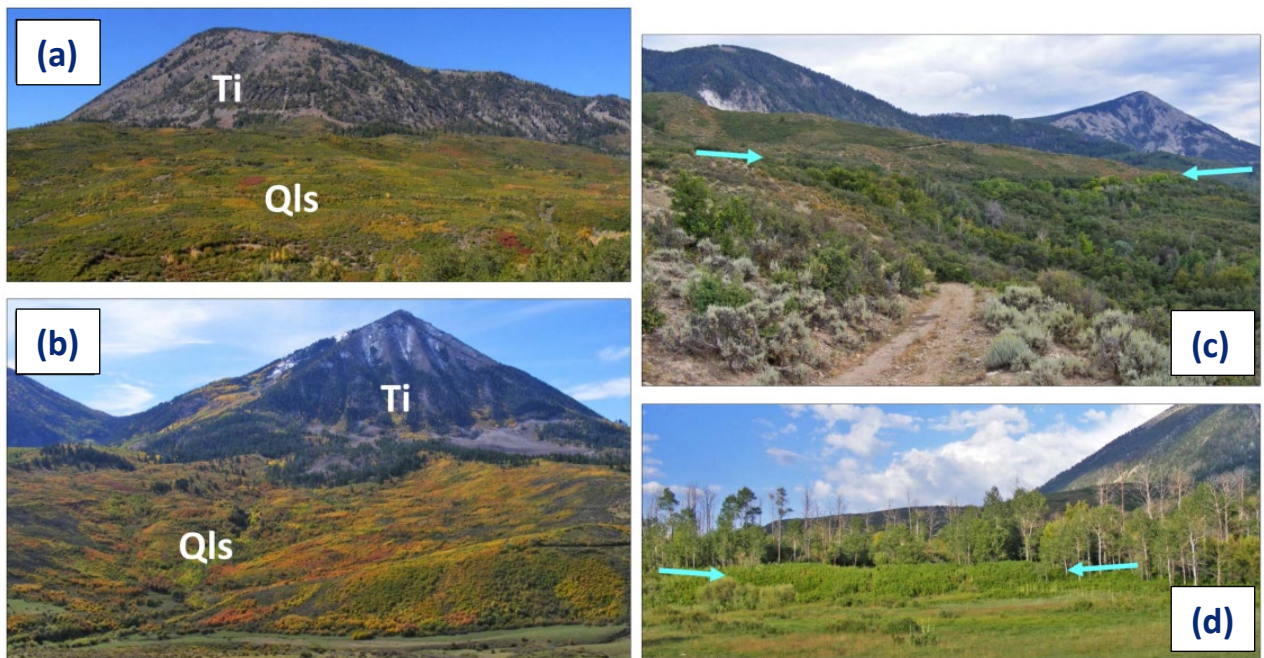


Figure 4. Photographs of the landslide complexes of the West Elk Mountains (a) and (b) and the groundwater springs in geologic settings – the Reynolds Creek Springs, near Roeber Reservoir (c); and the Kauer Spring area, in Bell Creek basin (d) (CGS-OFR 15-07).

The yield of groundwater springs is highly dependent on annual snowpack, seasonal runoff, and precipitation. WWE’s understanding is that once the snowpack begins to melt, the Town is unable to capture the full volume of runoff due to high flows, and during the summer when the snowpack is partially or fully melted, the groundwater spring flow is reduced. The flows from the groundwater springs during the fall and winter are considered baseflow conditions. As can be observed in Figure 5, there is a strong correlation of the peak of the hydrograph between the Town’s average water supply from the groundwater springs and the streamflow conditions observed at Minnesota Creek. This correlation is supportive of WWE’s opinion that the recharged water travels rapidly through the fractures and is collected by the Town approximately two-to-four weeks to a few months later, with an obvious delayed return flow that extends the flow regime later into the summer months as compared to the surface flow.

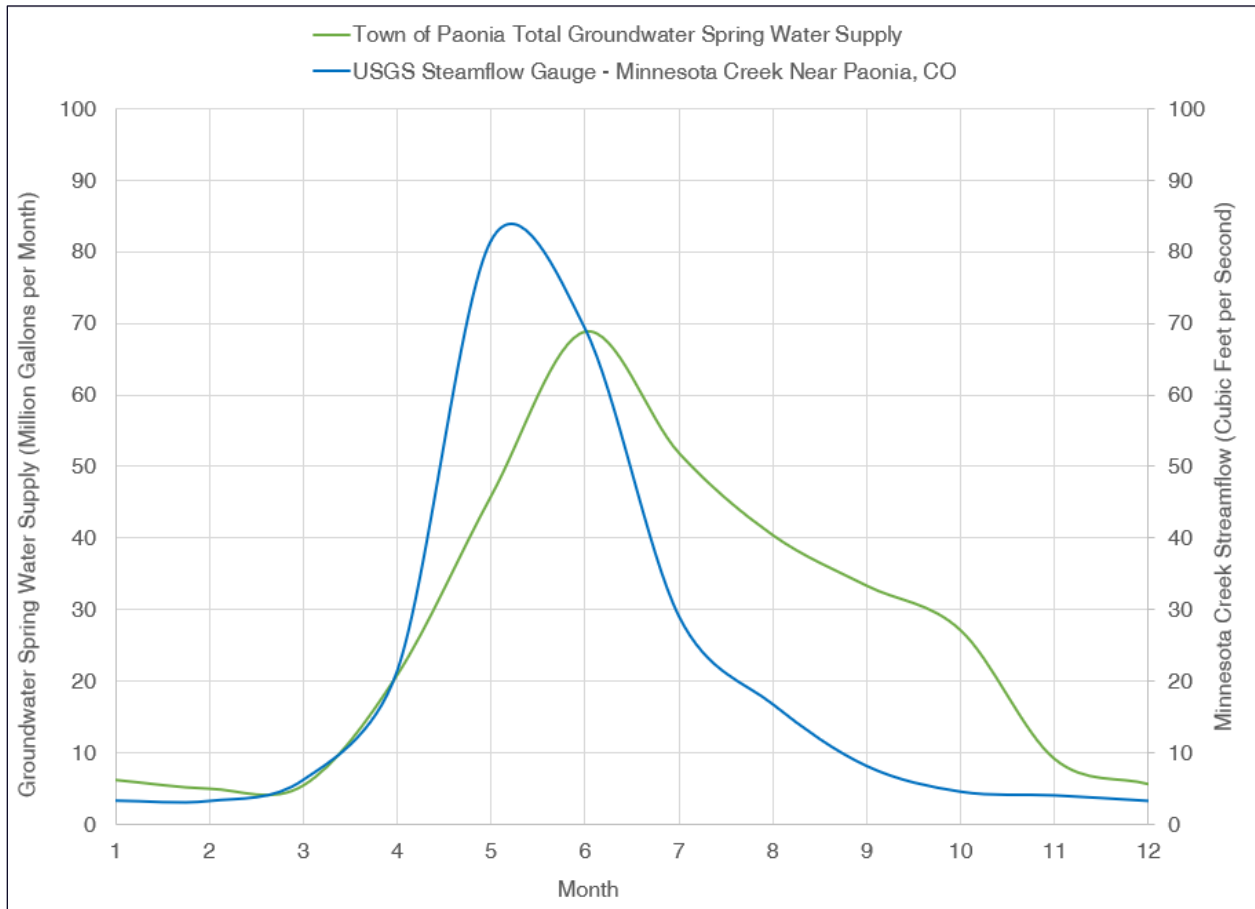


Figure 5. Comparison of Town’s monthly average water supply from groundwater springs and streamflow at United States Geological Survey (USGS) Streamflow Gauge at Minnesota Creek, Near Paonia. Study Period from 1987 to 1993 (Consolidated Consulting Services, Town of Paonia Reconnaissance Assessment – Raw Water Supply, July 1995 and USGS Streamflow Gauge 09134000 – Minnesota Creek Near Paonia, CO; streamflow data from 1987 to 1993).

1. PLEASE PROVIDE ADDITIONAL INFORMATION REGARDING THE MEANS AND METHODS PROPOSED FOR INVESTIGATING THE HYDROGEOLOGY OF THE TOWN'S RAW WATER COLLECTION SYSTEM.

WWE understands the hydrogeological study is an important project for the Town. The selection of the engineering consultant by the Board of Trustees is difficult given the multiple means and methods proposed by the competing firms. After reviewing the Statements of Qualifications (SOQs) submitted to the Town, WWE has summarized the differences in proposed means and methods into distinct categories including 1) monitoring well drilling and construction, 2) geophysical survey, 3) geological observation and field reconnaissance, 4) water quality, and 5) hydrological modeling.

1.1. Monitoring Well Drilling and Construction

While a common approach in attempting to understand the hydrogeologic conditions that govern a groundwater resource is to drill and install monitoring wells (i.e., wells completed in the same water-bearing formation as the groundwater resource), this approach can be detrimental to groundwater springs. The groundwater springs represent an irreplaceable resource for the Town and intrusive testing methods like drilling and construction of monitoring wells can potentially lead to unintended consequences. For example, the fracture or fault controlling groundwater flow may be under hydrostatic pressure at depth. Should that same pressurized fracture or fault be intercepted at a poorly planned or misunderstood location (e.g., by a monitoring well), the consequence may be the partial or total re-direction of the groundwater spring flow to another location. For this reason, other non-destructive means of investigating the subsurface conditions must be implemented first by the consultants working for the Town.

The groundwater springs are located on public land managed by the U.S. Forest Service (USFS). In WWE's experience working with Mountain Coal Company, the use of drilling rigs on lands managed by the USFS would likely trigger special USFS permitting. Acquiring these special permits through the USFS can be time consuming, difficult, and inherently expensive. For example, Mountain Coal Company has performed directional drilling on privately owned land to avoid special permitting required for vertical well drilling on public lands. The federal permit process would go through public notice and allow for the objection from environmental groups that would likely object to road construction, removal of vegetation, and intrusive drilling methods on public lands. Therefore, WWE has proposed a plan to use non-intrusive geophysics to better understand the subsurface geology and the fractures and faults that are influencing the groundwater resources of your raw water system toward the various spring locations. Once these features are better defined and understood, possible shallow well points (approximately less than 10-foot monitoring wells) can be considered and installed without the use of a drill rig. However, this is highly dependent on the subsurface conditions and the findings of the geophysical survey near the groundwater springs.

1.2. Geophysical Survey

Geophysical survey methods play a crucial role in subsurface exploration and are anticipated to provide valuable insights into the geological and hydrological characteristics of the Town's spring system. WWE and one other competitor have proposed the use of electrical resistivity surveys for this purpose. WWE proposed to perform this work in-house, whereas another competitor proposed to subcontract the services. WWE will be implementing the surveys using an Advanced Geosciences, Inc., Eight-Channel, SuperSting Earth Resistivity System utilizing up to 84 electrodes. Each survey line will provide a two-dimensional resistivity (2DR) profile, such as shown in Figure 6. Depending on electrode spacing determined by the physical and geologic setting, survey lines will be between approximately 540 and 1,630 feet long, and depth of resolution will be between approximately 120 and 360 feet. WWE runs three geophysical arrays (Dipole-Dipole, Wenner, and Schlumberger) for each survey line and processes the data both individually and simultaneously to maximize horizontal and vertical resolution of hydrogeologic features. By performing these services

in-house, WWE has the flexibility to produce field-processed data to guide each step of the effort. Survey parameters and the number and location of survey lines can be adjusted on the fly to enhance the definition of hydrogeologic features, providing for real-time exploration. WWE has proposed a minimum of eight survey lines compared to only three lines proposed by the competitor. WWE's survey lines will also be longer, providing up to two to three times the depth resolution.

WWE recommends using 2DR resistivity surveys due to the numerous groundwater springs over a large area, the unknown depth of the fractures and faults, and the overall cost and efficiency of the geophysical survey. Before the 2DR is performed, WWE proposed an initial Very Low Frequency (VLF) reconnaissance geophysical survey as an economical and efficient methodology to determine the areas in which to focus the more detailed 2DR geophysical survey. The VLF method uses a lightweight, handheld instrument that allows us to rapidly cover large areas of rough terrain on foot and provides instantaneous feedback regarding hydrogeologic features. The focus of these efforts will be to attempt to identify linear features that may be indicative of faults or fractures. Figure 6 below shows an example of a VLF survey identifying a potential fracture feeding a groundwater spring and the 2DR survey locating the approximate depth, location, and orientation of the fracture.

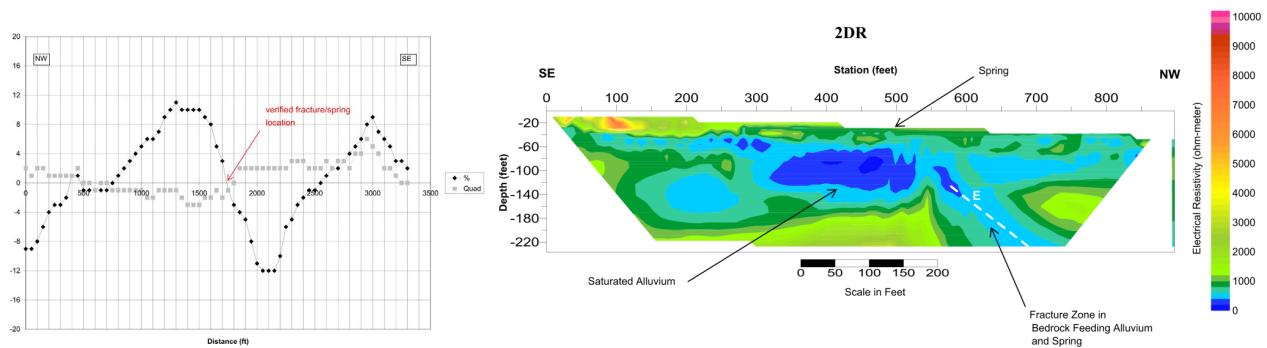


Figure 6. Example VLF (Left Side) and 2DR (Right Side) project, which successfully identified and mapped a fractured zone feeding a groundwater spring.

1.3. Geological Observation and Field Reconnaissance

WWE proposed to use the high-quality publication from the CGS and build upon this report to produce a more comprehensive and detailed geological survey specific to the Town's groundwater springs. This would be accomplished through selective interpretation of available geologic mapping along with field observations of existing outcrops and other geological features. WWE anticipates this work will be conducted using a multi-faceted approach. For example, in some cases, linear features can be extracted from on-the-ground photography and drone aerial imagery. The basin area is large, and accessibility could be challenging due to lack of roads, steep terrain, and dense vegetation. WWE's approach of utilizing drone technology will enable efficient reconnaissance that will better document visual geologic observations in addition to obtaining imagery of the Town's groundwater spring systems (examples are provided as Figures 3 and 4). These geological observations will be another source of data and information to correlate to the subsurface investigation of the geophysical survey.

1.4. Water Quality Analysis

WWE has performed isotope and radiocarbon age dating of deep groundwater for Mountain Coal Company for the purposes of a nontributary groundwater determination. In WWE's opinion, performing age dating of the Town's groundwater springs would not provide any substantial data or information for the purposes of the hydrogeological study. WWE has reviewed available publications, the Town's previous engineering reports, discussed the water quality with the Town's water department staff, and reviewed the hydrograph correlation (Figure 5). The data strongly

suggests the lagging of the spring water occurs between weeks to months and there is not a long residence time in the aquifer.

The water quality analysis can be performed with substantially less expensive methodologies. It is well known that when groundwater is in contact with the Mancos Shale for long residence time, the water quality degrades as electrical conductivity (EC), and total dissolved solids increases. WWE suggests installing EC meters at the springs collection boxes to monitor seasonal changes to EC. Whether the EC increases as the spring flow decreases will provide a good indication that the water is in contact with the Mancos Shale for an extended period. Water quality samples can be obtained on a monthly basis and analyzed for major cation anion balance; these are inexpensive analyses that are available at practically any laboratory. This will help the Town understand the seasonal interaction between direct freshwater recharge versus base flow from deeper groundwater sources possibly being transmitted by hydrostatic pressure. The major cation anion balance can be used to develop a Piper Diagram. A Piper Diagram is a graphic figure to help the Town understand the dissolved constituents' relationship by spring system and provide interpretation of flow paths or flow patterns between the springs systems. Figure 6 below is an example of a Piper Diagram.

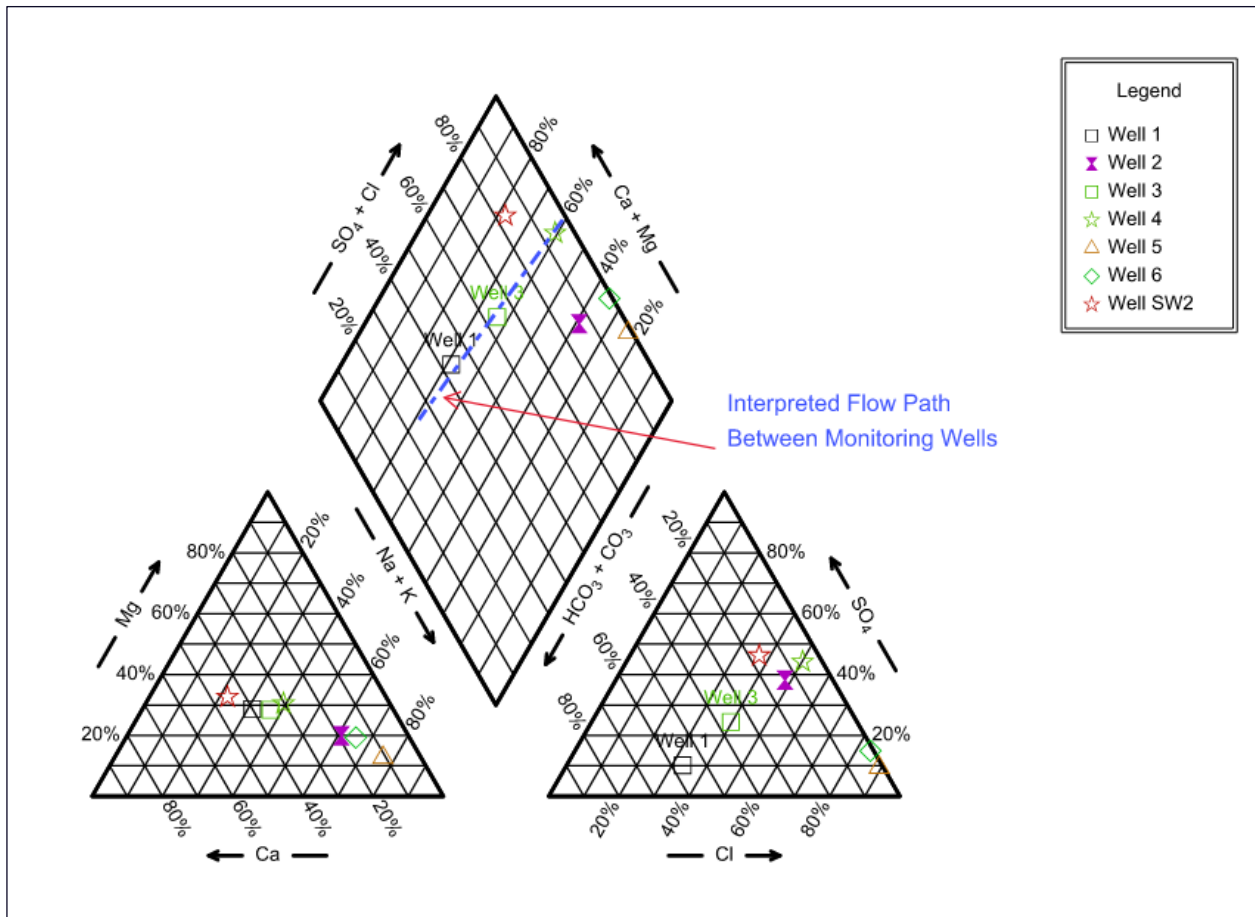


Figure 6. Example of Piper Diagram for interpretation of flow path between groundwater sources.

1.5. Hydrologic Water Balance Model

As presented above in Figure 5, there appears to be a correlation between the Town's groundwater springs and streamflow. Therefore, the available raw water supply to the groundwater springs is dependent on the annual snowpack and precipitation. WWE proposed to use a simple hydrologic water balance model (WBM) to provide estimates of the spatial and temporal variation of recharge to the Town's individual groundwater spring system and the approximate spring flow. There are

many different types of models, but at this initial stage a WBM could provide a better understanding of whether the recharge minus the losses from sublimation, evapotranspiration, deep fractures etc., would drastically increase the raw water availability at the spring collection boxes.

WWE will likely use the PRISM climate data for the Paonia area because a site-specific Natural Resources Conservation Service (NRCS) SNOTEL station is not available. Based on discussion with Town staff and RESPEC engineering, we concur that the Town could implement climate stations, possibly at the middle and upper elevations of the basin, to further refine water supply forecasting and help enhance the Spring Metering Plan. It is anticipated the initial data from the Spring Monitoring Plan would help during calibration of the parameters for the WBM. The process of calibration involves adjusting parameters in the WBM to improve its accuracy and reliability in predicting streamflow, groundwater levels, or other hydrological variables.

The spatial datasets would be partially developed using ESRI ArcGIS Pro including the data acquired from the geological and geophysical survey to help define the flow path and timing (i.e., confirmation that the recharge water travels on the order of magnitude of weeks to months) from the recharge source to the springs systems. The Spring Monitoring Program development would start collecting valuable input data into the WBM and the WBM would be able to provide reasonable evaluation of water supply forecasting. The WBM would be an evaluation of the potential flows to the groundwater springs if the spring collection boxes were able to capture the estimated full seasonal runoff. WWE would prefer if the basin would be subdivided so individual spring systems can be better understood by the Town's water department and help provide valuable data to RESPEC engineering.

WWE is of the opinion that adequate data are available for a WBM and would answer the Town's questions about raw water supply. A more sophisticated modeling effort would not offer substantial benefits to the Town without long-term, reliable, and accurate data on basin climate and groundwater spring flow. For example, WWE is able to perform groundwater modeling through MODFLOW if it offers an increased level of accuracy. However, at this time it is anticipated a groundwater model is not needed. WWE is highly experienced in climate change, drought, and post wildfire modeling. These additional models could help with future water source area protection plans to mitigate the impacts of climate change, drought, wildfires, and land planning. WWE recommends the WBM because it is a simple easy to understand model and an initial step to understanding water supply forecasting.

2. WHAT INFORMATION WILL BE COLLECTED, AND HOW CAN THIS INFORMATION BE USED BY THE TOWN TO PROJECT/ESTIMATE WATER SUPPLY IN THE FUTURE?

The information collected, as described above in Sections 1.1 through 1.5, will enable a multi-faceted approach to gain detailed insight into the hydrogeologic conditions of the Town's groundwater spring system. Nothing will be more beneficial to the Town than site-specific data collected consistently over time. This data will provide understanding of seasonal and yearly trends in annual snowpack and precipitation, temperature, groundwater spring flow rates and volumes, and general water chemistry parameters. These factors will need to be considered as the hydrogeological investigation proceeds and the Town works diligently towards securing long-term, reliable water sources for its residents.

WWE believes further understanding of subsurface dynamics through the use of geophysical methodology and the WBM will help define the Spring Redevelopment Plan. This can include design of spring collection box infrastructure improvements to capture spilled water during peak runoff, provisional data on water storage design considerations, and help in determining alternative methods for resolving the water supply concerns of the Town. For example, the CGS identified unknown amounts of water resources stored within the metamorphic zone of the fractured Mancos

Shale (Kmu) and the intrusive igneous laccolith (Ti). It could be feasible to drill and complete a groundwater well field specifically targeting these uncaptured water resources within the fractured zones. Groundwater wells provide a mechanical method to access additional water supply and deliver the water to the spring collection system on demand. However, these fractured zones are covered with geomorphic features including rock glaciers and talus cones. The geophysical survey would identify where deep water-bearing fractures are located and increase the probability of obtaining a higher producing groundwater well. As discussed above, access to the metamorphic zones is possibly not feasible. Drill rigs, access roads, pipelines, and power would all need to be further evaluated to determine whether this is a reasonable solution.

Hydrological models are essential tools in water resources management, flood forecasting, and environmental impact assessments. These hydrological models can reliably simulate the complex interactions within a watershed or river basin. While a fully calibrated model is the ultimate goal, a WBM that is “semi-calibrated” can also provide valuable insights and predictions, especially when there are constraints or uncertainties in the calibration process. WWE believes a WBM can be refined to help the Town better understand the groundwater spring system and help inform the Town’s water staff for key operating decisions. Additional projects can be based upon this WBM including installation of future climatological stations, determination of source areas to be protected, development of potential infrastructure improvements in the current water system, and creation of plans to address unforeseen situations including wildfires, climate change, and drought.

3. A FINAL DRAFT PRESENTATION TO THE BOARD OF TRUSTEES WAS REFERENCED IN THE RFQ FOR OCTOBER 2024, BUT IN RETROSPECT, THE TOWN DOESN'T BELIEVE THAT ENOUGH DATA COULD BE GATHERED FROM SPRING METERING BY THAT TIME. WHAT IS YOUR PROPOSAL FOR GATHERING DATA FROM RAW WATER SPRING METERING AND HOW INTEGRAL DO YOU BELIEVE THAT DATA TO BE FOR A FINAL REPORT?

To address the challenge of insufficient data gathered from the groundwater spring metering for the final report and presentation to the Board of Trustees referenced in the RFQ for October 2024, WWE proposes the following approach.

WWE believes there would be adequate time to present the results and report to the Board of Trustees including the geophysical survey, geological observations, field reconnaissance, water quality, and the WBM. WWE proposes to use the data described above to correlate the relationship with the preliminary results of the spring metering plan.

WWE envisions the spring monitoring plan would be a collaborative effort with the Town’s water department, RESPEC engineering, and the Town’s automation and controls specialist. WWE’s role in the spring metering plan is to help develop and implement the plan objectives including equipment, data recording procedures, data processing, statistical relationships between spring systems, providing data quality checks, and integration of the data into the WBM. If there is an adequate relationship with the limited data set on the spring system flow compared to existing climate and streamflow data, WWE believes the Board of Trustees could reasonably move forward with Phase II and III as presented in the RFQ. WWE wants to emphasize the importance of thorough data collection and organization to ensure the accuracy and reliability of the final report. However, WWE recognizes this is a time-sensitive matter and waiting multiple years to develop a more representative data set for the spring metering plan could delay the Town in resolving pressing water supply concerns. WWE recommends the continued monitoring of the spring systems and acquisition of site-specific data. WWE would provide further refinement of the WBM or increase the level of modeling sophistication if additional long-term spring metering data suggests a more accurate representation is required.

WWE appreciates the opportunity to share our opinions and expertise with the Board of Trustees as they move forward with the selection of the engineering consultant for the hydrogeological study. If it would be helpful to the Board of Trustees, WWE would welcome the opportunity to meet with the Board and discuss our qualifications for the project and our opinions regarding the scope of work for the hydrogeological study.

Sincerely,

WRIGHT WATER ENGINEERS, INC.

By 

Marshall Haworth

Senior Hydrogeologist and Project Manager



**TOWN OF PAONIA
BOARD OF TRUSTEES MEETING
STAFF REPORT**

AGENDA ITEM:	Consideration to Approve Submission of WaterSMART Small Scale Water Efficiency Project Grant to U.S. Bureau of Reclamation
SUBMITTED BY:	Mayor Bachran
DATE:	1-9-24
BACKGROUND:	<p>The Town wishes to submit a \$100,000 grant to the Bureau of Reclamation to repipe and complete the radio read metering of Lee's Trailer Park and to install additional meters on the side of Mt. Lamborn to measure spring water. Lee's Park water line runs under the trailers and consists of 2" thin-walled pvc that is nearly 60 years old. To replace the old meters will necessitate moving the water line into the Town's easement around the park and installing the new meters on that line. Replacing the 23 meters in the Lee's park will bring the number of radio read meters to 91% complete.</p> <p>Several more meters are needed on the Town's springs. With the remaining money from the Lee's Park project, the Town will purchase additional meters for the springs.</p> <p>Total project cost cannot exceed \$225,000. Total grant amount cannot exceed \$100,000. Grant must be matched 1:1. This can be cash, in-kind or other non-federal funds. Grant deadline is January 16, 2024. Award to be made November 2024. Project completion date, November 2026.</p>
BUDGET:	<p>Total project cost: about \$225,000 Matching funds to come from SRF loan money, work done by Public Works Dept., money budgeted for 2025</p>
RECOMMENDATION:	I move to approve submission of a WaterSMART Small Scale Water Efficiency Project Grant.
ATTACHMENT:	

RESOLUTION NO. 01-2024

A RESOLUTION DESIGNATING PUBLIC PLACES FOR THE POSTING OF NOTICES OF PUBLIC MEETINGS AND THE OFFICIAL PUBLICATION NEWSPAPER OF GENERAL CIRCULATION FOR THE TOWN OF PAONIA, COLORADO.

WHEREAS, the Town is required by state law to post timely notice of public meetings on the Town’s official website, and is authorized to post one or more physical notices in a designated public place or places within the corporate boundaries of the Town; and

WHEREAS, the Town is further required by state law and local ordinances to publish certain notices in a newspaper of general circulation; and

WHEREAS, the Town Board desires to designate the Town’s posting places and legal newspaper of general circulation as it is required to do, annually, at its first regular meeting of each calendar year.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

Section 1. Notices of all Town of Paonia public meetings requiring a minimum of twenty-four (24) hours prior notice by posting at a designated public place pursuant to the Colorado Open Meetings Law shall be posted in the following place:

The Town of Paonia’s official website: <https://townofpaonia.colorado.gov>

Town Hall, 214 Grand Avenue, Paonia, Colorado

Section 2. The Official Publication newspaper of general circulation for the publishing of legal notices for the Town of Paonia as required by state law and local ordinance is:

The Delta County Independent (DCI), Delta, Colorado

PASSED AND ADOPTED this 9th day of January 2024.

TOWN OF PAONIA, COLORADO

Mary Bachran, Mayor

ATTEST:

Samira M Vetter, Town Clerk

Approved as to Form:

/s/ Nick Cotton-Baez
Kelly PC, Town Attorney

RESOLUTION NO. 02-2024

A RESOLUTION DESIGNATING HOLIDAYS FOR THE TOWN OF PAONIA FOR THE YEAR 2024

WHEREAS, the Town of Paonia is governed by the laws of the State of Colorado; and

WHEREAS, it is in the best interest for the functioning of the Town of Paonia to designate holidays recognized by the Town of Paonia.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO:

Section 1. The Town of Paonia will observe the following adopted holidays and offices will be closed:

Holiday:	Date Town Office is Closed:
New Year's Day	Monday, January 1
Martin Luther King Day	Monday, January 15
President's Day	Monday, February 19
Memorial Day	Monday, May 27
Juneteenth	Wednesday, June 19th
Independence Day	Thursday, July 4th
Labor Day	Monday, September 2
Columbus/ Indigenous	
People's Day	Monday, October 14
Veterans Day	Monday, November 11
Thanksgiving Day	Thursday & Friday November 28 & 29
Christmas Day	Wednesday, December 25

PASSED AND ADOPTED this 9th day of January 2024.

TOWN OF PAONIA, COLORADO

Mary Bachran, Mayor

ATTEST:

Samira M. Vetter, Town Clerk

Approved as to Form:

/s/Nick Cotton-Baez

Kelly PC, Town Attorney